



— Shire of —  
Donnybrook Balingup

Request for Quotation 320

Hire of Mechanical Mitigation Equipment 2024

*Shire of Donnybrook Balingup*

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# RFQ 320 – Hire of Mechanical Mitigation Equipment (2024)

Shire of Donnybrook Balingup Request for Quotation



## Project Title

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RFQ 320 - Hire of Mechanical Mitigation Equipment 2024

## Procurement Process

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The Shire of Donnybrook Balingup (the Shire) is seeking written quotations from Respondents for the hourly rate for hire of a multi terrain loader and/or excavator mechanical mulching equipment for the delivery of bushfire mitigation works throughout the Shire. Quotes shall be for either dry hire or wet hire.

## Quote Submission

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- Deadline for submission of quotes is at 3:00pm Monday 19<sup>th</sup> February 2024
- Quotes to be submitted electronically via email to [jess.cooper@donnybrook.wa.gov.au](mailto:jess.cooper@donnybrook.wa.gov.au)
- Queries to be directed in writing to Jess Cooper, Community Emergency Services Manager [jess.cooper@donnybrook.wa.gov.au](mailto:jess.cooper@donnybrook.wa.gov.au)

## Project Background & Objective

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The Shire has been successful in securing funding for the delivery of mitigation works to protect assets and manage areas of significant risk from wildfire.

The Shire of Donnybrook Balingup has identified 12 locations of high to extreme risk that require mitigation treatment in the form of mechanical mulching, totaling 33 hectares.

The objective of this project is to effectively manage the identified bushfire risk as outlined in the Shire of Donnybrook Balingup's Bushfire Risk Management Plan.

The project will be delivered over a period of approximately 9 months, concluding on 1 November 2024, subject to weather conditions and operator availability.

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## Project Site Details

Treatment Reference	Address	Objective	Treatment Size (Ha)
26346	Verge between 24-36 Campbell St, Balingup	Maintain existing asset protection zone by compacting (mulching) elevated vegetation	1.2
26352	Verge at Bovell St, Balingup	Maintain existing asset protection zone by compacting (mulching) elevated vegetation	1.8
26353	Verge between 79-189 Grimwade Rd, Balingup	Create an asset protection zone by compacting (mulching) elevated vegetation	3.4
26354	Foan & Langridge Rd Verge, Brookhampton	Create an asset protection zone by compacting (mulching) elevated vegetation	7.6
26356	Road reserve east of 37-51 Macquarie St, Noggerup	Removal of introduced species, reduce fuel loads to less than 8 tonnes per hectare	1
26358	Wade Rd Verge	Create asset protection zone by compacting (mulching) elevated vegetation	8
26476	Reserve around Mullalyup Fire Station	Maintain existing asset protection zone by mulching elevated fuels and removing invasive species	1.5
26477	Verge between 5-115 Castle St, Kirup	Create asset protection zone of 20m and reduce bushfire intensity by mulching elevated vegetation	1.3
26478	Newlands Hall Reserve	Maintain existing asset protection zone by compacting elevated vegetation and removing invasive species	2
26491	Balingup Transfer Station	Create hazard separation zone to create a 30m buffer by mulching elevated vegetation	1.2
26502	Reserve around Lowden Fire Station	Maintain existing asset protection zone by mulching elevated vegetation and treating invasive species	1.3
26596	Verge between 672-781 Hurst Rd, Argyle	Create a hazard separation zone by compacting (mulching) elevated vegetation	2.5

## Equipment Specifications

All plant should be in good working condition, well maintained and fully insured. All plant shall meet the relevant safety requirements stipulated by legislation but should specifically meet the following:

- 100-150hp Multi Terrain Loader and/or 5-7 tonne excavator with suitable mulching head attachment/s
- Serviceable minimum 9kg fire extinguisher
- Engine hour meter
- Serviceable UHF Radio
- Enclosed cab with Rollover Protective Structures (ROPS) and Falling Object Protective Structures (FOPS) that meet relevant Australian Standards
- Operational amber beacon with 360-degree visibility
- Reverse lights with audible warning

If the plant or equipment is inoperative or not fit for purpose due to breakdown, safety reasons or otherwise, the Shire may stand down the plant through a notice to the contractor or their representative. During any stand down time, the hire period will be terminated, and the principal will incur no costs.

## Project Schedule

Milestone	Date
Submission of written quotations	3:00pm Monday 19 <sup>th</sup> February 2024
Contract awarded	Thursday 22 <sup>nd</sup> February 2024
Completion of works	1 <sup>st</sup> November 2024

*If Respondents are unable to meet the above completion date, a proposed completion date shall be noted in their quote submission.*

## Respondents to Note

- This procurement process is not a tender process as is defined, interpreted, and represented by Local Government Regulation (Functions and General) 1996. The estimate value of engagement vide this procurement being less than \$150,000, this procurement process is governed by the internal Purchasing Policy of the Local Government, which is available at Shire of Donnybrook Balingup's website ([www.donnybrook-balingup.wa.gov.au](http://www.donnybrook-balingup.wa.gov.au))
- Quotes and documents submitted will become the property of the Shire;
- The respondent is required to provide sufficient information so that all the above elements can be evaluated. Respondent to note that the Shire of Donnybrook-Balingup will not make any assumptions during quote assessment, and hence it is the sole responsibility of the respondent to provide the complete information in their quote, which will enable the Shire to evaluate the quote;
- The Shire, at sole discretion, may strategically split the Project Deliverables and Scope of Work, among multiple Contractors;
- The evaluation of submissions (quotes) may compose an evaluation panel representing user's groups, stakeholders or/and internal/external consultants/experts;
- The Shire reserves the right to withdraw or suspend this procurement/ quotation process at any stage, at its sole discretion. The Shire is not liable to any claim or payment, against any expenditure, direct or indirect, incurred by the respondent, during preparation of quotation;
- The delay in receipt of a quote is not the responsibility of the Shire and late quotation submissions may not be accepted;
- The respondent will be sent a confirmation email after receipt of the quote;
- The quote should be valid for at least 60 days from the last date of submission of quote as mentioned in this document;
- By submitting a quote against this procurement process, the respondent accepts the terms of this process;
- This procurement process does not in any form represent a process contract;
- In the event that multiple quotes are received from the respondent, only the last and the latest one will be valid for the representation in this procurement process; and
- Electronic submissions must not exceed 10 MB, with Microsoft Word and PDF documents preferable.

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## Project Contacts

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Jess Cooper

Community Emergency Services Manager

[jess.cooper@donnybrook.wa.gov.au](mailto:jess.cooper@donnybrook.wa.gov.au)

## Form of Contract

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The Shire of Donnybrook Balingup may enter a contract with the successful respondent by issuing following documents which will become part of the contract:

- Purchase Order; and
- 'Standard General Conditions of Contract (GCC) for Supply of Goods and Services under Purchase Order'.





## Annexure 1: Maps

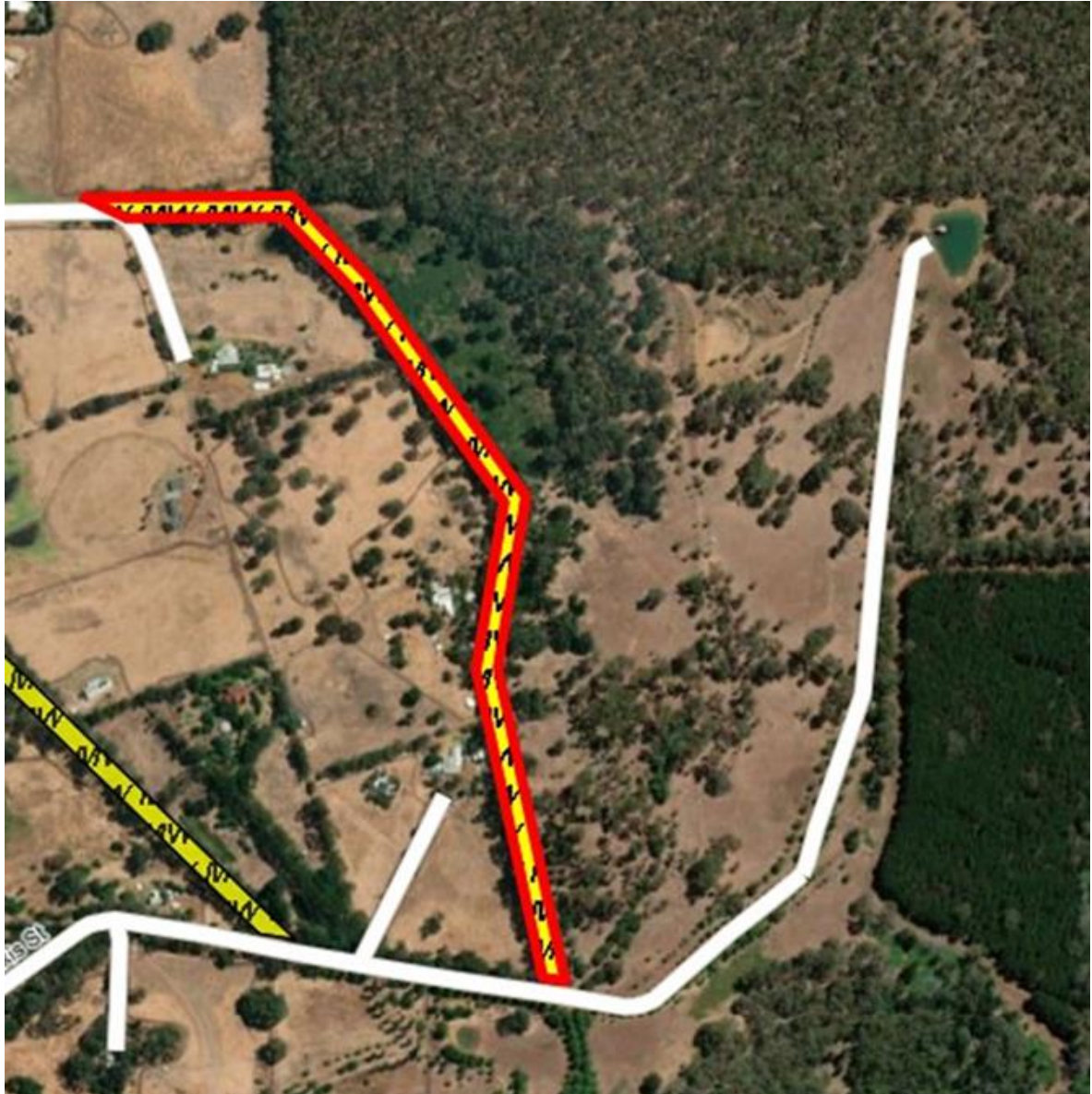
### Treatment 26346 – Mechanical Works, Campbell St Balingup



*\*Map not to scale*



## Treatment 26352 – Mechanical Works, Bovell St Balingup



*\*Map not to scale*

## Treatment 26353 – Mechanical Works, Grimwade Rd, Balingup



*\*Map not to scale*

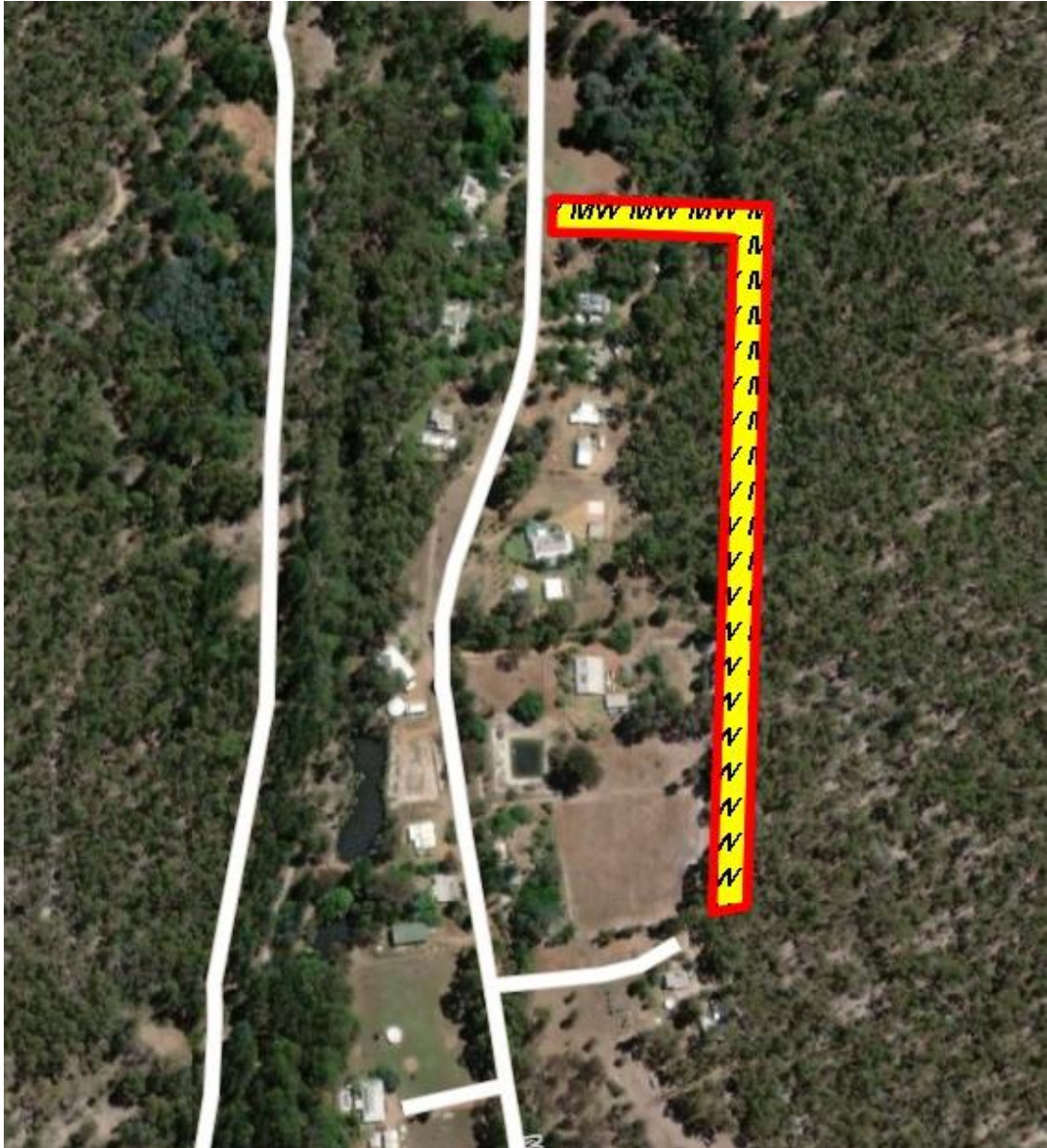


**Treatment 26354 – Mechanical Works, Langridge/Foan Rd, Brookhampton**



*\*Map not to scale*

**Treatment 26356 – Mechanical Works, Noggerup Townsite**



*\*Map not to scale*



## Treatment 26358 – Mechanical Works, Wade Rd, Brookhampton



*\*Map not to scale*

## Treatment 26476 – Mechanical works – Maslin St, Mullalyup



*\*Map not to scale*



## Treatment 26477 – Mechanical works – Castle St, Kirup



*\*Map not to scale*



## Treatment 26478 – Mechanical works – South Western Highway, Newlands



*\*Map not to scale*

**Treatment 26491 – Mechanical Works, Balingup Transfer Station**



*\*Map not to scale*



## Treatment 26502 – Mechanical Works, Lowden BFB



*\*Map not to scale*

**Treatment 26596 – Mechanical Works, Hurst Rd, Argyle**



*\*Map not to scale*