



Council Plan 2022-2032 Bi-Annual Update

— 1 April 2023 - 30 June 2023

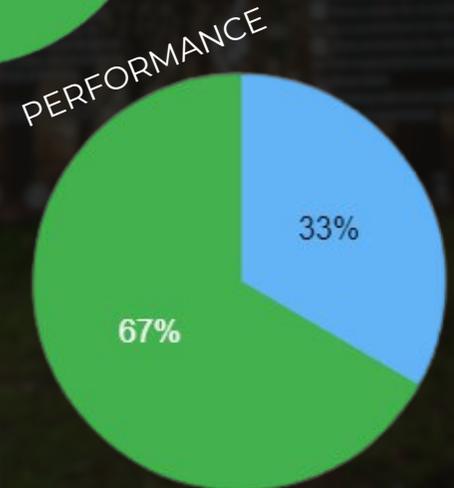
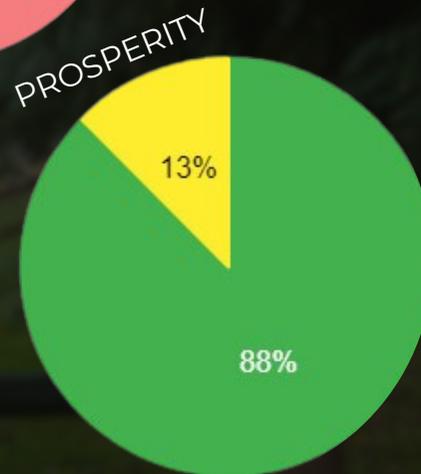
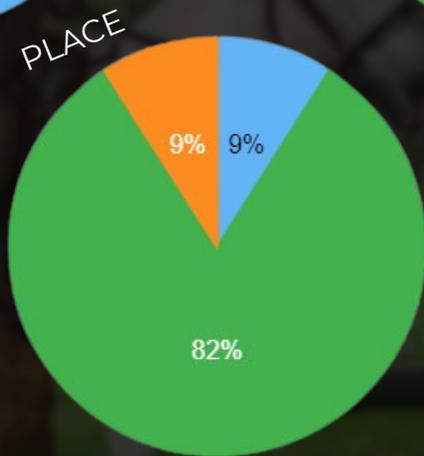
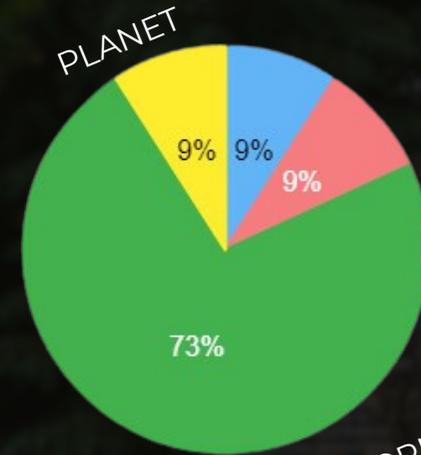
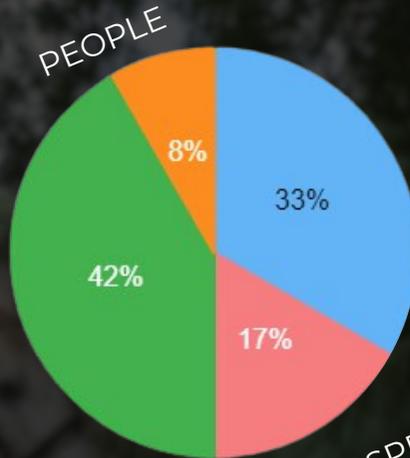
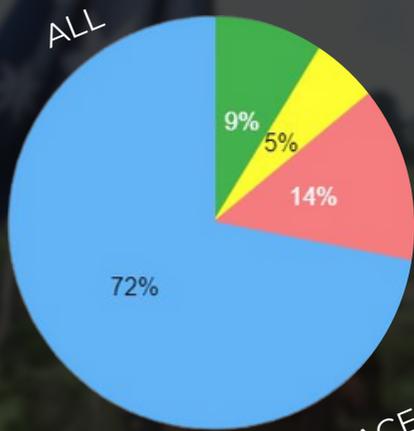
— Shire of Donnybrook Balingup





Projects & Milestones Update

— 1 April 2023 - 30 June 2023



ACHIEVED

IN PROGRESS

NOT STARTED

MONITOR

DEFER

Council Plan Item	2022-2023 Projects & Milestones	Update (April-June)	Project / Milestone Status (Apr-Jun)
PEOPLE			
Outcome 1. A diverse and growing population.			
Objective 1.1 Attract and retain more families with children, and younger adults.			
1.1.1 Establish a Youth Leadership Group to develop a youth plan for Council's consideration.	☑	<ul style="list-style-type: none"> • Workshop facilitated by YACWA held on the 1st of May in the Donnybrook Memorial Hall and attended by stakeholders in the youth space. Contributors included, Donnybrook District Senior High School (DDHS), Donnybrook Scouts, Junior Netball, Kirup Progress Association, the Community Resource Centre, Junior Football, Donnybrook Town Team, Parents and Citizens Association from DDHS, Recreation Centre, Manea Senior Campus, Investing in Our Youth, Promote Preston. Gaps and opportunities within Donnybrook-Balingup Shire were identified, links between stakeholders were made. Subsequently Youth Mental Health First Aid Training will be conducted at the Donnybrook Recreation Centre on the 14th and 15th of August. • Meetings held with Community Development Officers from Capel Shire and City of Bunbury to establish what they are doing in the youth space to help inform our own youth leadership project. • Community Engagement Officer attended a meeting in Bunbury at their youth precinct, Koolambidi Woola with YACWA and youth workers from Local Governments throughout the South West on the 4th of May • Ongoing engagement with the Student Representative Council group from Donnybrook District Senior High School. • Pump Track building Expressions of interest have been advertised and responded to by a collaboration with young people from DDHS, the Blackwood Youth Alliance and Parents and Citizens representative and School Board Member Jesse Richards. There is a possibility that this building will serve as a headquarters for a youth reference group. Expressions of Interest to be considered in the July or August OCM. 	Achieved
1.1.2 Develop a campaign to promote the Donnybrook Adventure Zone with the Pump Track, Skate Park and Apple Fun Park.	☑	<ul style="list-style-type: none"> • Officers continue to work on a tourism campaign, outlining consistent advertising themes. Officers are building relationships with local videographers and photographers to engage in this campaign. • Initial quotes and time constraints have caused some delay, officers are seeking other options and plan to commence work 2023-2024. • Shire Calendar marketing campaign began in June, with the theme being "On The Map" which ties into this marketing campaign. • OCM resolution (May 2023) to defer media campaign to 2023-24 year. 	Defer

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1.1.4 Develop and promote programs and services for children and younger adults in the Recreation Centre.	☑	<ul style="list-style-type: none"> Homeschool sports program continuing throughout April/June period. Exploring youth activities to take place at the Centre that does not involve sport but concentrate on social activities such as crafts and mindfulness. Youth Mental Health First Aid will be held at the Centre on the 14th and 15th of August. 	Achieved
Objective 1.2 Support older people in the community to positively age in place.			
1.2.2 Promote the availability of digital literacy classes for seniors at the Community Resource Centre through the Shire's communication channels.	☑	<ul style="list-style-type: none"> Further digital literacy classes will be held at the Community Resource Centre in November 2023. Officers will promote these classes through a variety of targeted communication channels including the local Senior's Club. Stakeholder Engagement has highlighted the need for scam awareness training, officers are looking to partner with the Bendigo Bank to provide this training. Officers are seeking to meet with a variety of senior's groups within the district to further build Shire relations and encourage regular communications. 	Achieved
1.2.3 Develop and promote social and physical development programs for older people in the Recreation Centre.	☑	<ul style="list-style-type: none"> As we move into winter, we will aim to continue promoting the Strength For Life program and incentivise attendance by introducing fun challenges. The Senior Community Engagement Officer uses meetings with the Seniors Club in the Seniors Room at Donnybrook Community Library to further promote physical development programs for older people in the Recreation Centre. 	Achieved
Objective 1.3 Improve access and inclusion for people facing barriers.			
1.3.1 Review the Disability Access and Inclusion Plan.	☑	<ul style="list-style-type: none"> The Senior Community Engagement Officer has liaised with Department of Communities and established a new timeline for the new Disability Access and Inclusion Plan which will be adopted by November 2023. The Senior Community Engagement Officer is networking with the South West Access and Inclusion Network to ascertain and adopt best practise in relation to developing an updated Disability Access and Inclusion Plan. The Senior Community Engagement Officer has attended a Disability and Access Inclusion Plan workshop which informed the senior Community Engagement Officer how the outcomes for the current plan can be addressed. This review is due on the 31st of July. Senior Community Engagement Officer has been reviewing the current plan and establishing a network of stakeholders with whom to consult. The Senior Community Engagement Officer is having ongoing meetings with the Seniors Club to assist in identifying and remediating (where possible) accessibility issues in the Shire. 	Defer
Objective 1.4 Encourage recognition and respect for all cultures.			
Outcome 2 A safe and healthy community.			
Objective 2.1 Improve access to facilities and services to support community health and wellbeing.			

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2.1.1 Promote external grants currently available for community groups to maintain and develop community facilities.	☑	<ul style="list-style-type: none"> • Grantfinder tool on front page of Council website. Regular mailshots sent out from Chamber of Commerce, Tourism associations and community resource centre. Verbally promoted to every relevant contact/meeting. • Grantfinder stats show more people signed up in May than ever before. 	Achieved
2.1.2 Implement the Donnybrook Community, Sporting, Recreation and Events Precinct (VC Mitchell Park) Project.	☑	<ul style="list-style-type: none"> • Achieve Hold Point 2 (Design Development) - due 31 May • Design Development Presentation to Council - 31 May • Submission for Council Approval of Hold Point 2 and Approval to progress with Hold Point 3 Construction Documentation, including recommendation to adopt Peer Review Report - SCM 7 June • Commence Construction Documentation - July • Implement Peer Review recommendations - in progress 	Achieved
2.1.4 Partner with health and allied health organisations (e.g. WACHS, Hall and Prior, St Johns Ambulance) to consolidate the Donnybrook health precinct as a viable and vital suite of local health services and facilities.	☑	<ul style="list-style-type: none"> • Inaugural meeting of health organisations and Shire took place early April. Agreement in principle to form a health precinct partnership and work more closely together. • Met in May and decided to widen membership of the group to include representatives from the South West Aboriginal Medical Services and District Area Health Committee. • MoU agreed in principle and is currently with governance departments of each organisation for review. • Next meeting set for a half day in July to workshop specific objectives/outcomes and explore community consultation methods. 	Achieved
Objective 2.2 Facilitate, encourage and support a diverse range of festivals, community events, arts and cultural activities.			
Objective 2.3 Maintain community safety.			
2.3.1 Partner with WA Police to distribute community and road safety education in the community and local schools.	☑	<ul style="list-style-type: none"> • Officers are developing strategies to trial short-term awareness and potentially permanent ways to build a strong road safety message with the district. Strategies include posting road safety content on social media to encourage awareness in the community, particularly around school holidays and public holidays. • Officers are gathering communication resources and seeking options for funding, to enable refreshed ideas and concepts on previous education and promotion on road safety initiatives. • Officers are seeking to trial a Roadside Art Campaign with local school students, partnering with local police to provide road safety education. • Officers are creating continued awareness on the streets of Donnybrook Balingup by providing "Please Slow Down Consider Our Kids" stickers for residents to place on their wheelie bins. These are available at the Shire's Administration building. 	Achieved

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2.3.2 Advocate for the State Government to provide safer pedestrian crossings across South Western Highway.	☑	<ul style="list-style-type: none"> A request has been submitted to MRWA to consider improved pedestrian crossing in Balingup when undertaking future planned works. 	Monitor
2.3.3 Maintain safe practices within the Recreation Centre that align with federal and state government policies and procedures.	☑	<ul style="list-style-type: none"> Work Health and Safety Officer is reviewing and updating documentation to comply with Work Health and Safety legislation. Review of chemical register currently in action and an update of the Safety Data Sheets is taking place. LGIS and Royal Lifesaving Society WA safety assessment (public pool) coordinated for July 2023. 	Achieved
Objective 2.4 Encourage responsible animal management.			
PLANET			
Outcome 3 The natural environment is well managed for the benefit of current and future generations.			
Objective 3.1 Care for the natural environment, including weed and pest management.			
3.1.1 Review weed management practices on Shire managed land.	☑	<ul style="list-style-type: none"> Report is being compiled based on peer reviewed articles relating to chemical methods of weed treatment, alternative method, and information relating to practices of similar shires. 	Defer
3.1.2 Enable more opportunities for community volunteers, students, work for the dole, and prisoner release program participants to take part in environmental projects (i.e. river clean-up, weeding, tree planting, etc).	☑	<ul style="list-style-type: none"> Currently applying for State funding to assist with Environmental projects; these projects contain volunteer assistance requirements and opportunities for students. A rabbit control program is being undertaken along the Preston river that includes landowner participation on their properties. Prisoner release programs are currently not available for use in the Shire of Donnybrook Balingup. Environmental Officer has registered interest in participation, should the program resume. Leschenault Catchment Council are assisting the Shire in developing a community group to assist in the environmental management of the Preston River foreshore. Other in-kind support is continuing with the Leschenault Catchment Council and Recognised Biosecurity Groups. A project to improve environmental outcomes at the Racecourse Flora Reserve in Balingup is being developed in collaboration with the Balingup Friends of the Forest, including Volunteer Community events. 	Achieved
Objective 3.2 Develop community readiness to cope with natural disasters and emergencies.			
3.2.1 Partner with DFES to construct the new Argyle- Irishtown Bushfire Brigade Station.	☑	<ul style="list-style-type: none"> An application for funding was submitted to the Department of Fire and Emergency Services (DFES) in March as part of the annual Local Government Grant Scheme process. A result is expected to be announced by DFES mid-August. 	Achieved

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3.2.2 Partner with Department of Communities to ensure evacuation/welfare centres are fit for purpose.	☑	<ul style="list-style-type: none"> The Senior Community Engagement Officer was successful in a grant application with the national Australia Bank to purchase a generator for the Balingup Community to be used in their Recreation Centre in the event of an emergency to ensure that residents have access to air conditioning and communications. Quotes are currently being sought for a trailer and shelter to store the generator. 	Achieved
3.2.3 Partner with peak community organisations to provide triennial recovery coordination training.	☑	<ul style="list-style-type: none"> WALGA Recovery Coordinators Course for Local Government attended by relevant staff on 4th and 5th of May. Local Recovery Coordinator attended the Shire of Donnybrook Balingup LEMC Meeting and Exercise on the 16th of May. 	Achieved
3.2.4 Provide support for emergency services volunteers.	☑	<ul style="list-style-type: none"> Bush Fire Advisory Committee Annual General Meeting was conducted in May. No significant changes were made to the Shire's Brigade Leadership team. Several introductory firefighting training courses have been facilitated and delivered for new brigade members. 23 new firefighters have met the requirements to become active firefighters for the Shire of Donnybrook Balingup. The Shire made application to DFES through the National Disaster Risk Reduction (NDRR) process for 3 new electronic fire danger rating signs to be placed at strategic locations throughout the Shire. A result is yet to be announced. Local Emergency Management Committee Meeting was held in May. The updated Local Emergency Welfare Plan was accepted by the Committee and recommended to Council for adopting. Local Emergency Management Arrangements – community feedback through consultation sessions and a survey was sought to perform a routine update of these arrangements. These arrangements are currently in a draft phase. A consultation session was coordinated by the Shire for Brigade Leaders to discuss and review emergency vehicle resourcing throughout the Shire. Fire Break Order – several recommendations were made by the Bush Fire Advisory Committee to update this document. These recommendations were accepted by Council and the Fire Break Order booklet is currently in production. 	Achieved
Objective 4.1 Encourage the adoption of sustainable practices.			
4.1.1 Participate in the Warren Blackwood Alliance of Councils Climate Change Impact Reference Group to establish a sub-regional climate change policy.	☑	<ul style="list-style-type: none"> Item Achieved in previous reporting period. 	Achieved
Objective 4.2 In line with the WA targets, and the Paris Agreement, reduce greenhouse gas emissions to net zero by 2050.			

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4.2.2 Provide energy efficient lighting across the Shire, in line with the Shire's Cities Power Partnership pledge.	☑	• Nil progress. Requires external grant funding to implement.	Monitor
Outcome 5 A sustainable, low-waste, circular economy.			
Objective 5.1 Reduce waste generation			
5.1.1 Produce a Local Waste Strategy to identify measures to reduce waste going to landfill and establish public education and communication approaches to encourage waste reduction behaviours, including recovery, reuse, and recycling.	☑	• New waste management contract executed with Cleanaway on 29 June 2023. Includes waste education services and web portal solution that will support overall waste strategy with data and information. Ongoing discussion with DWER concerning DWMF license and long term management / rehabilitation of site.	In Progress
Objective 5.2 Increase material recovery and recycling			
Objective 5.3 Reduce Landfill			
5.3.1 Implement the Landfill Closure Management Plan.	☑	• Ongoing renewal of lease with Department of Biodiversity, Conservation and Attractions and amending facility licence with Department of Water and Environmental Regulation to reflect the endorsed Landfill Closure Management Plan.	Achieved
5.3.2 Collaborate with neighbouring councils to review regional waste options to reduce landfill (such as waste to energy facilities).	☑	• New waste management contract executed with Cleanaway on 29 June 2023. Includes waste education services and web portal solution that will support overall waste strategy with data and information. Ongoing discussion with DWER concerning DWMF license and long term management / rehabilitation of site.	Achieved
PLACE			
Outcome 6 The built environment is responsibly planned and well maintained.			
Objective 6.1 Ensure sufficient land is available for residential, industrial and commercial uses.			
6.1.1 Review the Local Planning Strategy.	☑	• Final draft endorsed by Commissioner in March 2023 and forwarded to the DPLH for certification to advertise. Awaiting notification from DPLH.	Achieved
6.1.2 Review the Local Planning Scheme.	☑	• Officers are continuing to prepare the Scheme documentation.	Achieved
6.1.4 Advocate for provision of relevant services and infrastructure to facilitate appropriate land development.	☑	<ul style="list-style-type: none"> • Continued liaison with the Water Corporation regarding various infrastructure upgrades throughout the Shire as well as the installation of the wastewater pump station near Bridge Street, Donnybrook. • Ongoing liaison with the South West Development Commission regarding possible funding opportunities for the development of infrastructure to support residential development. 	Achieved
Objective 6.3 Create vibrant, attractive and welcoming towns.			
6.3.2 Support community groups to design and implement townscape works in Donnybrook, Balingup and Kirup.	☑	<ul style="list-style-type: none"> • Recurrent funding to Balingup Townscape Committee coordinated as per Council Policy and provisioned in 23-24 draft Budget. • Assistance to Kirup Progress Association ongoing, including investigation of funding support via Talison. • Support for Mullalyup Improvement Group mural. • No additional works via Donnybrook Town Team presently in discussion with Shire. 	Achieved

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Objective 6.4 Provide attractive, well maintained streetscapes, verges and trees.			
6.4.1 Enhance Donnybrook Arboretum.	<input checked="" type="checkbox"/>	<ul style="list-style-type: none"> Item Achieved in previous reporting period. 	Achieved
6.4.2 Enable growth of the urban tree canopy by making a suitable number of trees available per annum to support a community tree planting program.	<input checked="" type="checkbox"/>	<ul style="list-style-type: none"> A document regarding suitable trees for urban gardens and verges has been prepared with the assistance of both Parks and Gardens Supervisor and Works Supervisor. Under review internally, to be made available to interested community members. Verge Tree program advertising (social media, other media) began early July. 	Achieved
Objective 6.5 Provide attractive and sustainable parks, playgrounds and reserves.			
6.5.1 Support Kirup Progress Association to seek funding opportunities to develop the Mill Park concept.	<input checked="" type="checkbox"/>	<ul style="list-style-type: none"> Met with KPA in late March. They are seeking funding from Shire to install a barbeque. Liaising with KPA on whether funding might be available at the end of the financial year. Held discussions with Talison as to future funding opportunities for Mill Park. 	Achieved
Outcome 7 Heritage assets are valued and respected.			
Objective 7.1 Identify, preserve and showcase local heritage.			
7.1.1 Review the Local Heritage Survey, the Shire Heritage List and continue to promote sensitive heritage adaption projects and initiatives.	<input checked="" type="checkbox"/>	<ul style="list-style-type: none"> Ongoing collaboration with the appointed heritage consultant, to develop the overall Local Heritage Survey as the foundation for the Local Heritage Framework. Shire Officers are continuing to review the copious amounts of information, source and take photographs, make site visits and prepare relevant documentation. 	Achieved
Outcome 8 Safe and convenient movement of people into and around the district.			
Objective 8.1 Improve road safety, connectivity and traffic flow for all users.			
8.1.1 Advocate for the State Government to upgrade and improve key regional transport infrastructure.	<input checked="" type="checkbox"/>	<ul style="list-style-type: none"> Regional Road Group Meeting with MRWA and WALGA, including consideration of funding strategies. Liaison with SWDC regarding rail line reactivation. 	Achieved
Objective 8.2 Provide sufficient parking for all needs.			
Objective 8.3 Provide safe, well connected paths for pedestrians, cyclists and gophers.			
8.3.1 Review the Shire's pathway strategy including the development of a 5-year expansion and renewal path program.	<input checked="" type="checkbox"/>	<ul style="list-style-type: none"> Recommended for deferral due to resource constraints. External funding for Preston River pathway announced. 	Defer

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Objective 8.4 Improve access to public transport.			
8.4.2 Advocate for Transport WA to provide safer bus stops along school bus routes.	☑	• Main Roads WA have now relocated the school bus stop at Marshall Road intersection with South Western Highway.	Achieved
PROSPERITY			
Outcome 9 A thriving economy.			
Objective 9.1 Build and strengthen stakeholder relations.			
Objective 9.2 Attract and retain a diverse mix of businesses and investment opportunities.			
9.2.1 Partner with Regional Development Australia, South West Development Commission, and the Donnybrook- Balingup Chamber of Commerce and Industry to develop a local Economic Development Strategy for the Shire of Donnybrook Balingup.	☑	• Community Wealth Building proposal has been drafted and letters sent to Ministers and local MP to offer the Shire as a pilot to deliver a CWB model. If successful, this will steer the further development of the economic development strategy.	Achieved
Objective 9.3 Enable appropriate infrastructure to support and enhance business.			
9.3.1 Advocate for Development WA to further develop Sandhills Industrial Area.	☑	• No additional action this reporting period.	Monitor
Objective 9.4 Facilitate access to quality education, training and work opportunities to attract and retain students.			
9.4.1 Through the Workforce Plan explore opportunities for apprenticeships and traineeship to provide more employment opportunities in the Shire of Donnybrook Balingup organisation.	☑	• Business case being developed and will be fed into the budget process.	In Progress
Outcome 10 A popular destination for visitors and tourists.			
Objective 10.1 Encourage more people to stop, shop and experience the Shire of Donnybrook Balingup.			
10.1.1 Partner with the Bunbury Geographe Tourism Partnership (BGTP) and Southern Forests Blackwood Valley Tourism Association (SFBVTA) to develop local tourism marketing initiatives.	☑	• BGTP and SFVTP continue to operate effectively as external organisations, with reporting/accountability back to member local governments. Various Board meetings for tourism groups in this reporting period.	Achieved
10.1.2 Provide wayfinding signage to improve awareness and access to places of interest.	☑	• Met with the Donnybrook Balingup Chamber Commerce and Industry, awaiting their feedback to guide next steps.	In Progress

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10.1.3 Support the local backpacker industry (possibly through the Donnybrook Balingup Chamber of Commerce and Industry) to host events and community BBQs to attract, engage with, and retain backpackers.	☑	<ul style="list-style-type: none"> In discussions with Brook Lodge Backpackers about hosting a John Curtin Volunteers Weekend event in September wherein they'll host volunteers from Curtin University in exchange for assistance with grounds keeping. This will promote the Brooke Lodge Backpackers to an appropriate demographic and provide the business with some support via the volunteers. Working with Brook Lodge backpackers on potential expansion plan which will mean they can accommodate more workers. 	Defer
10.1.4 Advocate for Glen Mervyn Dam eco-tourism opportunities.	☑	<ul style="list-style-type: none"> Correspondence with Shire of Collie, they don't have the resources to run with anything but will support the Shire on any initiatives. 	In Progress
Objective 10.2 Improve visitor infrastructure and services.			
10.2.1 Advocate for realignment of the Munda Biddi Trail through the centre of Donnybrook.	☑	<ul style="list-style-type: none"> Bid submitted to Trail Planning Grant Program. Liaised with DBCA about potential for realignment. They have identified various realignment challenges. Bid to the Trail Planning Grant Program was unsuccessful. Feedback was that firmer support from DBCA was needed and a more detail around deliverables. Was encouraged to apply again later in the year. 	Achieved
PERFORMANCE			
Outcome 11 Strong, visionary leadership.			
Objective 11.1 Provide strategically focused, open and accountable governance.			
11.1.1 Provide an annual review of key informing strategies to the Integrated Planning and Reporting Framework to inform the Annual Budget.	☑	<ul style="list-style-type: none"> 5-yearly asset revaluations presented to May OCM. Asset Management Plans review presented to June OCM. Desktop review of Long Term Financial Plan near completion, for presentation to August OCM. Interim Audit completed. 	Achieved
11.1.2 Provide a review of local laws.	☑	<ul style="list-style-type: none"> Arrangements are being made with an external consultant to conduct full review of Waste Local Law and Animals, Environment and Nuisance Local Laws. 	Defer
11.1.3 Facilitate access to mandatory councillor training.	☑	<ul style="list-style-type: none"> Item Achieved in previous reporting period. 	Achieved
Objective 11.2 Improve community consultation and engagement.			

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11.2.3 Review best practice approaches for conducting council meetings and consider recommendations to enhance community engagement.	☑	<ul style="list-style-type: none"> • Council resolution (May) to defer item until following LG elections in October. • Along with the full redesign of the Council Meetings webpage, information regarding Public Question Time and the submission of Petitions was added to the website along with online and printable forms. The forms guide the questioner through the process and ensure that questions and petitions can be addressed in a timely manner. 	Defer
11.2.4 Live stream council meetings.	☑	<ul style="list-style-type: none"> • Item Achieved in previous reporting period. 	Achieved
11.2.5 Develop a campaign to populate the Shire's customer database to support more efficient and effective engagement with community members.	☑	<ul style="list-style-type: none"> • Updated Community directory has been made available on the Shire's website for community use. 	Achieved
Outcome 12 A well respected, professionally run organisation.			
Objective 12.1 Deliver effective and efficient operations and service provision.			
12.1.1 Prepare grant applications to secure funds needed to address community priorities and implement major projects.	☑	<ul style="list-style-type: none"> • Applied for grant funding to Trails Planning Program to realign the Munda Biddi. • Applied for grant funding via the Native Forests Transition program to fund a business incubator unit in Donnybrook. • Federal/State roads and bridge funding applications coordinated. • Emergency Management funding application lodged. 	Achieved
12.1.2 Provide and deliver an Internal Audit Program.	☑	<ul style="list-style-type: none"> • Internal auditor (AMD Accounting) conducted two-day on-site audit in April. 	Achieved
12.1.3 Review Shire IT, including business and customer service software (such as intramaps).	☑	<ul style="list-style-type: none"> • Business Enterprise Ethernet installation completed at Bentley Street office. • Business Enterprise Ethernet installation completed at South Western Highway office. • RFQ for renewal of Server Infrastructure completed and awarded. 	Achieved

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12.1.5 Review plans for appropriate Shire administration facilities to meet Council, employee and customer needs.	☑	<ul style="list-style-type: none"> Item Achieved in previous reporting period. 	Achieved
Objective 12.2 Continuously improve workplace culture.			
12.2.1 Review the Workforce Plan.	☑	<ul style="list-style-type: none"> Workforce Plan prepared by external consultant (~November), with input from staff. 	Achieved
12.2.3 Provide an employee engagement program.	☑	<ul style="list-style-type: none"> Employee Assistance Program coordinated via LGIS, with subsidised cost to Shire as LG member to LGIS. Membership to program confirmed in June. 	In Progress
Outcome 13 Increased community capacity.			
Objective 13.1 Enable community organisations and community champions to deliver services and projects to meet local needs.			
13.1.1 Fund community organisations through the Community Grants Funding Scheme.	☑	<ul style="list-style-type: none"> All funds available for the Community Grant Funding Scheme in 2022-2023 were allocated and acquitted. Major Grants are now available and seven community groups have applied. The deadline for major grants has been extended until the 21st of July. 	Achieved
13.1.2 Develop a standardised community lease for community and sporting groups.	☑	<ul style="list-style-type: none"> The Draft Property Management Framework (PMF) was endorsed by Council (the Commissioner) at the March Ordinary Council Meeting for further community consultation. In light of the extensive amount of information involved in the PMF the stakeholder engagement strategy chosen was consultation via the Shire's website. The PMF was broken down into three categories, over three easy to follow pages including flowcharts, info graphs and FAQs which were designed to assure the PMF is easily understood to ensure suitable feedback could be provided by the community. The website allowed users to submit feedback or questions anonymously to encourage all types of feedback. The consultation period ends on 21 July 2023. Officers will consider feedback from consultation and report recommended changes to Council (Commissioner) for consideration. 	Defer

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13.1.3 Partner with key stakeholders to support, encourage and recognise community volunteers.	☑	<ul style="list-style-type: none"> • The Community Engagement Officer partnered with the Donnybrook Community Resource Centre and the Donnybrook Regional Tourism Association to produce a "thank a volunteer" event at the Donnybrook Station Markets on the 20th of May. The following groups were invited and accepted the opportunity to thank and recruit volunteers: • Blackwood United Football Club, • Donnybrook CRC, • Donnybrook Town Team, • Friends with Disabilities, • Chamber of Commerce, • RSL, • Donnybrook & Districts Country Music club, • Donnybrook Festival, • Community Home Care, • DonnybrookArts & Crafts Group, • Donnybrook Classic Auto Car Club, • Donnybrook Scouts, • Donnybrook Seniors, • Balingup & Districts Sporting Club, • Donnybrook and Balingup Libraries, • All Saints Donnybrook, • Donnybrook Community Garden, • Balingup Music Experience, and 	Achieved