

T 601-63823

15th April 2018

Shire Clerk
Shire of Donnybrook-Balingup

Postal address:
PO Box 94
Donnybrook WA 6239

Re: Road Sealing 566 Spring Gully Road, Southampton.

We are the owners of a house situate at roadside no 566 Spring Gully Road, Southampton.

We wish to ask the Shire if it would be possible to get approximately 200m of Spring Gully Road adjacent to our house sealed.

This should increase the safety of road users coming down the slope on Spring Gully Road towards our driveway and of course reduce the obvious dust problem created by the unsealed road during the drier seasons.

I have reviewed section 4.4 of the Engineering Policy and I am prepared to contribute to 50% of the cost of the bituminising works.

I have provided of map with the intended section of road to be bituminised.

Your earliest response would be appreciated.

Yours sincerely

Michael Dwyer
Mob 0417945220

566 Spring Gully Road

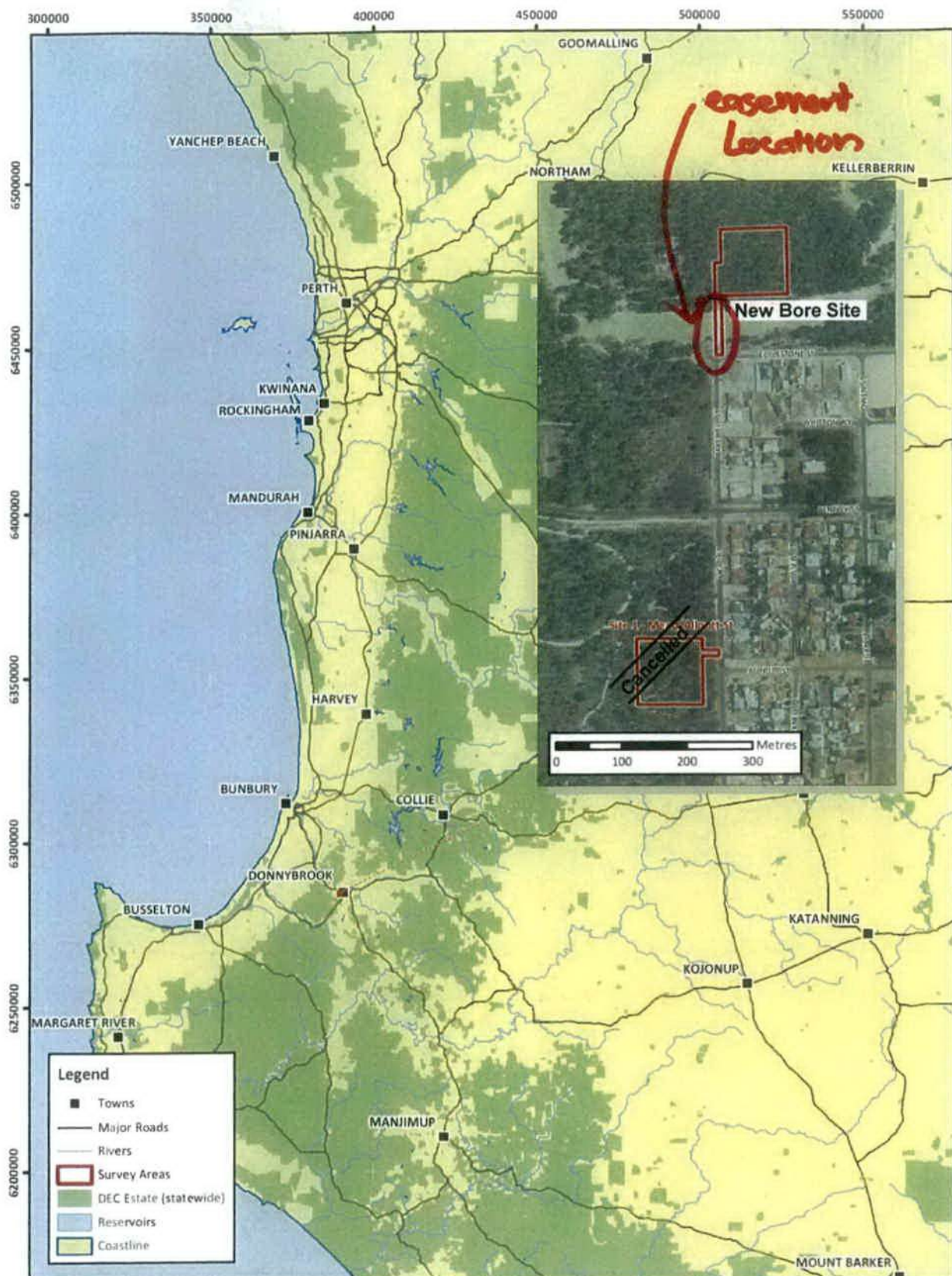
New Drive way is 40m to the right than shown on the Map.



Google Maps Proposed 40km/hr Speed Zones Dorrtybrook Townsite





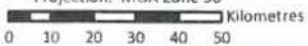



- Legend**
- Towns
 - Major Roads
 - Rivers
 - ▭ Survey Areas
 - DEC Estate (statewide)
 - Reservoirs
 - Coastline

Water Corporation
Donnybrook Bore, CW0095

Adapted from Astron
Environmental Services
Biological Report

Figure 1: Locality Plan

Author: V. Clarke	Date:	Datum: GDA 1994 Projection: MGA Zone 50  Kilometres N 
Drawn: C. Dyde	Figure Ref: 4177-14-GDR-1RevA_20140411_Fig1	



Donnybrook 3/75 Earthing



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READY & RELEVANT

INFORMATION AND REGISTRATION

PRESENTED BY



FOUNDING
CORPORATE PARTNER



**2018 WA Local
Government
Convention**

Perth Convention and
Exhibition Centre

1 - 3 August 2018

Event partners



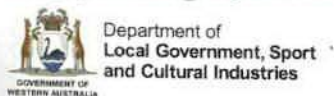
Founding Corporate Partner

LGIS is proud to partner with WALGA at the WA Local Government Convention. We understand the importance of this major annual event and the exceptional opportunities it delivers for the WA Local Government sector.

LGIS is focused on the long term protection of Western Australian Local Government through a member-owned industry based self-insurance scheme. A comprehensive risk management support program is provided as a complimentary benefit of LGIS membership in the areas of professional risks, liability risks, property risks, occupational safety and health, human resource risks, and allied health services.

The local LGIS team look forward to meeting Local Government representatives at the conference to talk about how we might be able to support the Sector in delivering services and protecting communities, with a range of protection solutions that go beyond just insurance.

Supporting Sponsors



CIVIC LEGAL

Principal Sponsor

Civic Legal is pleased to be the principal sponsor of the WA Local Government Convention again this year. We always look forward to catching up with you to hear your stories and the issues you are currently facing.

Civic Legal has its roots in Local Government. Our lawyers are passionate about the sector and working out the best solutions to legal issues peculiar to Local Government – using Clear Legal English! Come and drop by our booth and chat with our team. They can help you with planning, governance or complex contracts. They can also discuss your litigation or prosecution needs.

Thank you again to WALGA for organising an exciting Convention – we trust you will find it as enjoyable and educational as we will.

Best regards

Anthony Quahe
Managing Principal

Coffee Cart Sponsor



Recharge Bar Sponsor



An invitation



It is again my pleasure to invite all Elected Members, CEOs and Senior Managers to attend the 2018 WA Local Government Convention, scheduled for Wednesday, 1 – Friday, 3 August at the Perth Convention & Exhibition Centre (PCEC).

Themed Ready & Relevant, the program encourages delegates to reflect on where we are as a sector, and plan for the challenges ahead. An energising line up awaits us, including plenary speakers Anh Do, Dr Geoff Raby, Mark McCrindle, Billie Jordan, and we will welcome back Paul Huschilt and his World Famous Conference Ending Summary. The concurrent sessions will discuss contemporary and sometimes controversial topics, while the overarching conference format provides opportunity to converse, debate, discuss and to share ideas in a welcoming and professional forum.

The event gets underway with WALGA's AGM, followed by two days of plenary and concurrent sessions. Following their popularity in 2017, we are again offering a number of field trips alongside our concurrent sessions. A key change to this years' program is the Gala Dinner moving from the Friday night to the Thursday night and I encourage you to join us for a night of good fun.

A significant contingent of industry suppliers will make up the trade exhibition to show off their latest offerings to the Local Government sector. I encourage you to take this once a year opportunity to meet with these valuable suppliers and be updated on what is currently available.

I would like to express appreciation for the valuable support provided by the Convention Founding Partner LGIS, Principal Sponsor Civic Legal and our Supporting Sponsors, Synergy and the Department of Local Government, Sport and Cultural Industries.

The 2018 WA Local Government Convention is an excellent opportunity to learn, meet with friends and have some fun.

I look forward to seeing you in August.

Cr Lynne Craigie
President

Keynote speakers

Anh Do



Anh Do arrived in Australia aged two, on a small fishing boat heaving with 47 other Vietnamese refugees, dehydrated and starving, terrified by pirate attacks, and grieving, having lost one young man at sea.

Many of you will be familiar with his story, having read his award-winning autobiography, *The Happiest Refugee*.

Despite a challenging start, by the time he was 30 years old, Anh Do held a Bachelor of Business and a Bachelor of Laws, and was voted Australian Comedian of the Year.

His lived experience is truly a story of resilience, grit and optimism - from language difficulties to an absent father, from being broke to being bullied, from starting life as a refugee to becoming one of Australia's best-loved personalities.

Dr Geoff Raby

Chairman and CEO of Geoff Raby & Associates (Beijing); Former Australian Ambassador to China

Dr Geoff Raby was Australia's Ambassador to China from 2007 to 2011. Following completion of his ambassadorial term and after 27 years in the public service, mostly with the Department of Foreign Affairs and Trade (DFAT), Geoff resigned to establish his Beijing-based business advisory company – Geoff Raby & Associates Ltd.

In China, Geoff serves as Co-Chair of Corrs Chambers Westgarth's China practice and as Vice Chairman of Macquarie Group (Greater China).

Geoff is a member of the non-for-profit Advance Global Advisory Board and a member of the University of Sydney's China Studies Centre Advisory Board. He is currently Vice Chancellor's Professorial Fellow at Monash University.

Geoff was a Deputy Secretary in DFAT from 2002 to 2006, holding a number of senior positions including First Assistant Secretary, International Organisations and Legal Division (2001-2002); Ambassador and Permanent Representative to the World Trade Organisation, Geneva (1998-2001); First Assistant Secretary, Trade Negotiations Division (1995-1998); and APEC Ambassador from November 2002 to December 2004. He was head of the Trade Policy Issues Division in the OECD, Paris, from 1993 to 1995.



About the event

Who should attend?

The WA Local Government Convention and Trade Exhibition is presented specifically for those engaged in the Local Government sector.

The conference sessions aim to support and inform Mayors, Presidents, Elected Members and Chief Executive Officers. Additional attendance by Executive Directors and other senior managers is also highly recommended. Available options include full conference participation and daily registration.

Optional breakfasts

Wednesday, 1 August

Council Controlled Organisations – How Local Government Can Meet Market Failures (\$50pp).

Online registrations via the WALGA website
– www.walga.asn.au/events

Thursday, 2 August

Australian Local Government Women's Association (ALGWA) AGM and Breakfast (\$55pp).

PHAIWA Children's Health and Wellbeing Awards – please contact PHAIWA directly to register.

Friday, 3 August

Convention Breakfast with Brad Hogg (\$88pp).

Social activities

Social networking functions include the Opening Welcome Reception on Wednesday evening and the Gala Dinner on Thursday evening. The Partner Program offers an interesting range of options for accompanying guests, including a full day tour of the Ferguson Valley.

Elected Member training

To facilitate progress with the Elected Member Development Program, a number of modules are again being offered prior to the Convention, as well as after the Convention. Full details are enclosed in a separate flyer – enquiries to training@walga.asn.au.



Banners in the Terrace

2017 Overall Winner –
Shire of Shark Bay

Take some time to view the outstanding display of this year's creative entries in the Banners in the Terrace competition – flying high along St Georges and Adelaide Terraces between Sunday, 22 July and Saturday 4, August.



Mark McCrindle

Research Based Futurist

Mark is an award-winning social researcher, best-selling author, TedX speaker and influential thought leader. He is regularly commissioned to deliver strategy and advice to the boards and executive committees of leading organisations in Australia and overseas.

Mark's understanding of the key social trends as well as his engaging communication style places him in high demand in the press, on radio and on television shows, such as Sunrise, Today, The Morning Show, ABC News 24 and A Current Affair.

His research firm counts amongst its clients more than 100 of Australia's largest companies and his highly valued reports and infographics have developed his regard as a data scientist, demographer, futurist and social commentator.

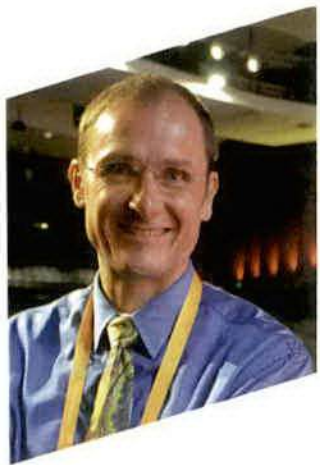


Billie Jordan

Founder of the Hip Op-eration Crew

After surviving an abusive childhood and repeated trauma in the Christchurch Earthquake, Billie Jordan used these experiences as a catalyst for improving the lives of people in her community. She established The Hip Op-eration Crew; a hip hop dance group consisting of members aged 73 to 98 years old.

Billie was the New Zealand Woman of the Year in 2016/2017, a recipient of a Queens Honour (MNZM) in 2016 and received the New Zealander of the Year award in the Local Hero category in 2015. Billie will share her inspiring story of how she changed the lives of her elderly neighbours and how they changed hers.



Paul Huschilt

At this year's WA Local Government Convention we're welcoming back our favourite Canadian speaker. Paul Huschilt is returning to help close our conference in his unique way. If you haven't seen him before, he'll be presenting a summary of everything you've seen and heard over the two days. But it's not your average recap of facts.

Paul's World Famous Conference Ending Summary is created throughout the Convention. He gathers and writes his notes as the program unfolds. He then weaves it together into a one-of-a-kind comic summary. With his quick wit and inventive style, all of the key learnings, messages, and events are played out as an insightful and hilarious outsider's take on what we experienced at the conference.

Paul believes strongly that laughter helps people remember. His mission is to send you home thinking about everything that happened at the Convention so that you're not just Ready and Relevant, you're also laughing. A lot.

Panel Session

Mark Latham

Mark Latham was the Member for Werriwa (1994-2005), a Labor shadow minister (1996-98 and 2001-2003) and Leader of the Opposition (2003-2005). Since leaving parliament, he has been a columnist for various newspapers, including the Australian Financial Review (2007-2015) and Sydney's Daily Telegraph (2016-2018).

Mr. Latham is prominent in the Australian media as a commentator for Radio 2GB/4BC, 2SM Network and Seven Sunrise and is the author of 11 books, including *Civilising Global Capital* (1998), *The Latham Diaries* (2005) and *Outsiders* (2017).

In March 2017 he established an online platform, *Mark Latham's Outsiders* and ran a high-profile Save Australia Day Campaign in January 2018.

In 2017, after being banned by Rainbow Labor from speaking at ALP events in Western Sydney, Mark Latham joined the Liberal Democrats, the party of freedom.

Jacqui Lambie

Jacqui Lambie was born in Tasmania, and was raised in a public housing estate in Devonport. She served 10 years in the Australian Army before injury forced her out of uniform. Jacqui was elected as a Senator for Tasmania at the 2013 federal election representing the Palmer United Party. Her term began in July 2014 and in November 2014, she resigned from the Palmer United Party to sit in the Senate as an independent. In May 2015, she formed the Jacqui Lambie Network political party, established with herself as its leader. She was re-elected to the Senate in 2016. On 14th November 2017 she resigned from the Senate after it was confirmed she was a dual national by descent. She is the mother of two boys and her memoir *A Rebel with a Cause* was published in March 2018 by Allen and Unwin.

Liam Bartlett

Award winning broadcaster/journalist and 60 Minutes reporter/presenter

A Bachelor of Economics from the University of WA and a Churchill Fellow, Liam has spent 30 years working in the media across the three major forms of news delivery... television, print and radio.

His previous roles have included hosting the WA edition of 7.30 Report for ABC TV, news anchor for Channel Nine Perth, host of ABC 720's flagship statewide morning current affairs program, host of Radio 6PR's morning program, a long time columnist for the Sunday Times and for years he has lived life mostly out of a suitcase for the Nine Network's prestigious public affairs program '60 Minutes'.



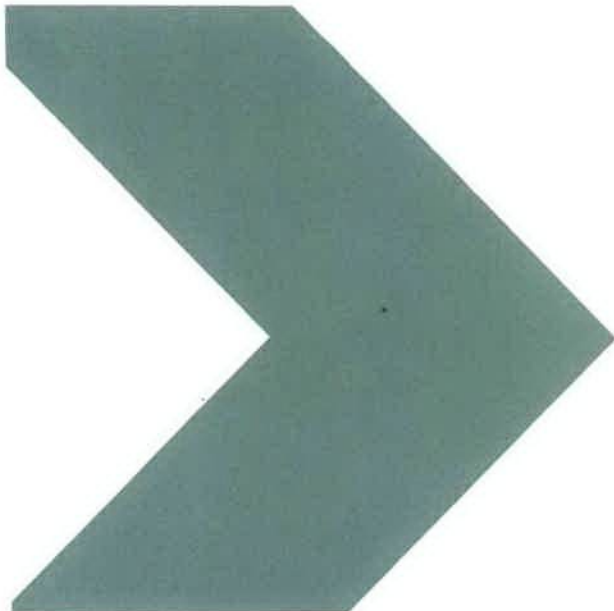
Convention Breakfast – Brad Hogg

Born in Narrogin, Brad grew up on a farm near Williams and is a former pupil of Aquinas College. He made his first class cricket and domestic limited overs debut for Western Australian in February 1994. He was primarily a left arm wrist spinner (chinaman) bowler and a capable lower order left-hand batsman and excellent fielder.

Brad made his mark in the Australian One Day team replacing Shane Warne in 2003. He also represented Australia touring Sri Lanka and India in 1996, and then spent seven years in the wilderness, before returning to the team in 2003. No other Australian player has waited so long between matches.

At age 40 he made a comeback to cricket in 2011 when he was asked to join Perth's new Big Bash team, Perth Scorchers. He instantly became something of a cult hero at the WACA with crowds chanting 'Hoggie, Hoggie' every time he touched the ball. His stunning performances caught the attention of Australian cricket officials and he was selected to play for Australia in the 2012 Twenty 20 squad. Rarely has a player retired from playing cricket, been out of the game for three years, and then regained a place in the Australian team.

At 45+ plus years of age Brad shows no sign of slowing down and has a mantra to play to 50 years of age at the highest level he possibly can. In a motivating, inspiring and entertaining presentation Brad takes you on a journey of his highs and lows, the people who inspired him along the way, what the baggy green means to him and Australia, how he deals with nerves, change room pranks and anecdotal tour stories.



The program

Tuesday, 31 July (Pre-Convention)

- 3.30pm – 5.30pm Mayors and Presidents' Forum (separate registration – by invitation only)
 5.30pm – 7.00pm Mayors and Presidents' Reception (separate registration – by invitation only)

Wednesday, 1 August (Pre-Convention)

- 7.00am – 9.00am Council Controlled Organisations – How Local Government Can Meet Market Failures
 To register for this breakfast please visit www.walga.asn.au/events
- 9.00am – 12.15pm **State & Local Government Forum (separate registration)**
 Followed by Lunch
- 10.00am Delegate Service Desk open for Convention Registration (PCEC Level 2)
- 12.00pm – 1.15pm Luncheon for 2018 WALGA Honours Recipients (by invitation only)
- 1.30pm – 5.00pm **WALGA Annual General Meeting (includes presentation of Honours Awards)**
- 5.00pm – 6.30pm **Convention Opening Welcome Reception**
 A welcoming space to network your way through an evening of food, beverages, music and friendly conversation. Included in Full Delegate Registration.

Thursday, 2 August

- 7.00am Delegate Service Desk open for Registration (PCEC Level 2)
- 7.00am – 8.30am ALGWA (WA) AGM and Breakfast.
 Register online via Delegate Registration. Other enquiries to Heather Henderson – M: 0457 733 469 or E: hhenderson195@hotmail.com
- 7.00am – 8.45am PHAIWA Children's Health and Wellbeing Awards and Breakfast.
 To register for this breakfast please visit www.phaiwa.org.au
- 9.00am **SESSION 1 Opening Keynote Presentation**
Anh Do
 Author, Actor, Producer and Comedian
Anh Do appears by arrangement with Saxton Speakers
- 10.15am – 11.00am Refreshments
- 11.00am **SESSION 2 Big Picture Economy**
Dr Geoff Raby
 Chairman and CEO of Geoff Raby & Associates; Former Australian Ambassador to China
Dr Geoff Raby appears by arrangement with Saxton Speakers
- 11.45am **SESSION 3 Demographic snapshot of Australia: now and towards 2020**
Mark McCrindle
 Research Based Futurist

12.30pm - 1.30pm

Lunch

1.30pm

SESSION 4 CONCURRENT SESSIONS**Leading Local Economies**

The session will explore the important role of Local Government in sustainable economic development. Speakers from academia, business and Local Government will provide short presentations and participate in a facilitated discussion about the role that Local Government can play in leading their local economy on a path to sustainable growth.

Too Toxic to Talk

We've all come across them: they are the people who drain you of energy instead of enriching you, the people who pull you down instead of raising you up, the people who require more than they can provide; the negative, whining, needy, manipulative people who can turn a happy day into a living hell. No matter how good our people skills are in general, most of us have problems with dealing effectively with this kind of people. Even those with really sharp people skills often get caught up in the polluting relationships (personal or professional) toxic people create.

The good news is that there are effective ways to deal with toxic people and this session will provide a number of strategies to assist in these situations.

Changing Nature of Communities & Empowering your Community and Creating Great Places

We all know our communities are changing. Information is abundant, but how do we make sense of it, engage the vast diversity and apply it to our individual circumstance to create vibrant, liveable activated communities for all to enjoy?

The Office of Multicultural Interests will present on these changes and introduce Search Diversity WA, a new online tool that allows you to search and download data on cultural, faith and language statistics in WA from the Australian Bureau of Statistics Census information.

Followed by

Every place and community is different. So how can you harness the uniqueness and creativity of your citizens and make your town centre the very best it can be?

The Town Team Movement is a non-profit organisation helping 'town teams' to organise and empower their local communities by working proactively with their Local Government create active, resilient and successful places. This session will provide practical advice on how to involve your community in creating authentic great places, as well as present case studies for regional communities to consider.

Field Trip: Nature Play WA 'Walkshop'

(Maximum 24 participants)**

Do you want to create a more connected community where kids and families are outdoors, more often, for the sake of their health, happiness and connection to nature?

Join Nature Play WA for a 'walkshop' from the PCEC to Elizabeth Quay where you will:

- Learn what makes a great nature play space;
- Discover how developing nature play spaces can spark important community conversation and connections; and,
- Discuss strategies for activating your natural assets through events and digital site interpretation.

Walk and talk about what's happening in your Local Government, ask questions, reflect and discuss opportunities to translate your learnings into action.

By bringing unstructured outdoor play (nature play) back into our children's lives we can help their cognitive, emotional and physical development and ensure they build resilience and imagination that are so important for a fulfilling life. And we can build stronger communities in the process!

Field Trip: White Gum Valley Estate

(Maximum 30 participants)**

White Gum Valley Estate (WGV) is a modern, sustainable residential development in the City of Fremantle that is an Innovation through Demonstration project. This development features cutting edge water and energy-saving initiatives that will reduce resident's living expenses, such as shared solar photovoltaic systems, energy trading between residents, a shared electric vehicle and a community bore. The development also features in-situ use of demolition materials for construction, retention of significant trees to meet WGVs target of 30% tree canopy cover, and use of edible plants in landscaping. The development has a strong focus on affordability and social inclusion, through provision of a diversity of housing types and tenures, including social housing and adult share houses.

This tour will discuss the process of Local Government, the development industry and utility providers partnering to deliver a housing precinct that is a showcase in sustainability and affordability, and how some of the innovations used in WGV can be adopted in both urban and regional areas.

***Due to limited space, registration for field trips will be conducted using a ballot system. Following the close of registration on Tuesday, 3 July, all registered delegates interested in attending a Field Trip(s), will be placed into a draw and notified. Delegates interested in joining a field trip will also be asked to indicate a second preference when registering, should they not be successful during the ballot process.*

3.00pm - 3.45pm

Refreshments

3.45pm

Banners in the Terrace Awards

4.00pm

SESSION 5 The Granny Whisperer

Billie Jordan

Founder of the Hip Operation Crew

7.00pm - 11.00pm

Pre-Dinner Drinks and Gala Dinner, PCEC BelleVue Ballroom

Put aside business for the night and enjoy a three-course meal, beverages, dancing, and after-dinner entertainment.

Friday, 3 August

7.00am

Delegate Service Desk open

8.00am - 9.15am

Convention Breakfast with Bradd Hogg (\$88)

Brad Hogg appears by arrangement with Cheri Gardiner & Associates

9.30am

SESSION 6 Conversations

A panel conversation around the current political system in Australia and the future for Local Government.

Mark Latham, former Federal Labor Leader

Jacqui Lambie, former Senator

Liam Bartlett, 60 Minutes reporter, award winning broadcaster and journalist

Liam Bartlett appears by arrangement with Cheri Gardiner & Associates

10.45am - 11.30am

Refreshments



11.30am

SESSION 7 CONCURRENT SESSIONS

All delegates will be asked to indicate session preference when registering to assist with venue planning.

How Prepared Are We?

Each year Local Governments contribute to an annual Emergency Preparedness report. The Emergency Preparedness Report is a state-wide assessment on the preparedness of the State to combat emergencies. This style of reporting started in 2012 following some catastrophic fires in the preceding fire season. WA is the only state in Australia to do such a report and since its inception it has become the sentinel document for Emergency Preparedness here in Western Australia. This session will highlight the key findings and provide an overview of the state's preparedness against a number of risks/hazards our communities may face.

There are new NDRRA arrangements coming into effect on 1 July 2018 which will impact on State and Local Governments after an eligible event. The session provides a great opportunity to hear about the latest developments and trends in the increasingly important recovery space, and will include any Machinery of Government changes to DFES and the Emergency Management agencies.

South West Native Title Settlement and Local Government

Following the very successful Aboriginal Culture and Heritage Preservation Forum run in 2017, this session will focus on the South West Native Title Settlement including what Local Government needs to know, how to engage in the process including tools and tips and what some Local Governments are doing already including the importance of Reconciliation Action Plans. Presentations will include examples of the meaningful and committed work that is already occurring in Local Governments across the State as part of the process.

Getting Professional Performance from Non-Professionals

Council Members in Western Australia have incredibly diverse careers, interests and cultures but when they come together to represent their communities, there is a universal expectation of high performance. Governing a Local Government's affairs, managing large budgets, determining levels of service, providing stewardship of substantial assets, observing uncompromising standards of personal behaviour set out in the Local Government Act and meeting high expectations of your community are all part of the day-to-day life of Council Members.

The combination of personal and civic responsibilities creates tremendous pressures that can and do impact on the ability to perform at a high level. It is arguable that Council Members share many similarities with elite amateur sportspeople as both are expected to perform at a level equivalent with professionals in their field but without the support structures or generous financial rewards and accolades commonly seen in modern politics or sport.

Dwayne Nestor is a high performance coach who spent 12 years developing elite amateur and professional athletes and worked for many years with up-and-coming talent at the Western Force. He has rare insight into the demands placed on both elite professional and elite amateur athletes and in this session will discuss the psychological mindset required for elite amateurs to achieve professional outcomes.

Field Trip: Nature Play WA 'Walkshop'

(Maximum 24 participants) **

Do you want to create a more connected community where kids and families are outdoors, more often, for the sake of their health, happiness and connection to nature?

Join Nature Play WA for a 'walkshop' from the PCEC to Elizabeth Quay where you will:

- Learn what makes a great nature play space;
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Walk and talk about what's happening in your Local Government, ask questions, reflect and discuss opportunities to translate your learnings into action.

By bringing unstructured outdoor play (nature play) back into our children's lives we can help their cognitive, emotional and physical development and ensure they build resilience and imagination that are so important for a fulfilling life. And we can build stronger communities in the process!

Field Trip: City of Cockburn Landfill, Community Drop-off Facility, Household Hazardous Waste Facility, Resource Recovery Workshop and Reuse Shop Tour

(Maximum 30 participants)**

The City of Cockburn has it all on one site! This tour will take in the range of waste related activities that occur at the Henderson Waste Recovery Park, including a highly profitable Reuse Shop, temporary or low cost Community Drop-off Facility and landfill operations.

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1.00pm – 2.00pm

Lunch

2.00pm

**SESSION 8 World Famous Conference Ending Summary
Paul Huschilt**

3.00pm

Official Close of the 2018 Local Government Convention
and Refreshments

Partner activities

Registration is required for all activities – prices include GST. Please contact WALGA for more information should your partner be interested in attending a particular conference session.

Wednesday, 1 August

Opening Welcome Reception in the Trade Exhibition

5.00pm – 6.30pm

\$65

Thursday, 2 August

Ferguson Valley Tour

8.30am – 4.30pm

Shhh... this is the one to discover a little known destination within a couple of hours of Perth. After leaving the Convention Centre it's all aboard the Australind Train to Brunswick Junction where we will be met by a local coach company for the scenic drive around the Ferguson Valley. This is a hidden valley nestled in the lush rolling countryside with some funky wineries and breweries, one of which will be our lunch stop. If we are lucky we might see a gnome or two before heading back to the city by coach.

Includes: Australind train and comfortable coach transport, morning and afternoon tea, lunch, midday size cider/beer, and accompanying guide

\$220 (minimum 15 – maximum 30)

Indoor Rock Climbing

9.30am – 1.00pm

Want to experience the fun and excitement of vertical rock climbing? This session will give you the starting point for a solid foundation of fundamental skills and techniques for climbing to become your own Spiderman!

Includes: Two-hour Rock climbing course, shoe hire, light lunch and transfers.

\$95 (minimum 10 – maximum 20)

The World of Wine and Cheese

1.45pm – 3.30pm

Join a witty and engaging tour of natural Western Australian wines from our awarding local "Young Guns of Wines" and the cheeses that make them shine. This will be an insightful journey into the new wave of natural winemaking, wines and artisan cheeses from some of WA's great talents.

Includes: Cheese & Wine course

\$140 (minimum 10 – maximum 16)

Gala Dinner Hair & Make-up (at the PCEC)

2.00pm – 4.30pm

Take the fuss out of getting ready for the Convention Gala Dinner by allowing the Makeup and Hair students (fully supervised) from Perth College of Beauty take care of you.

Includes: Hair and Make-up.

\$60 (minimum 15 – maximum 30)

Convention Gala Dinner (at the PCEC)

7.00pm – 11.00pm

\$140 for partners of Full Delegates and Life Members

\$190 for all other guests

Friday, 3 August

Breakfast with Brad Hogg (at the PCEC)

8.00am – 9.15am

\$88

A Walk Back in Time

9.30am – 11.30am

Be transported back in time and experience the period of the convicts in the Swan Rover Colony. Western Australia became a destination for convicts from 1850 – 1868. The convicts played an important part in the construction of many significant Perth landmarks including the Perth Town Hall and the Supreme Court. Visit these landmarks and learn about the Convict and Gold rush eras.

Includes: Walking tour and morning tea.

\$50 (minimum 10 – maximum 20)

Travel Smart (at the PCEC)

9.30am – 3.00pm

Learn all that you need to know about going overseas and coming back home safely. Experts will cover everything from the government's efforts to prevent, respond to and recover from pests and diseases that threaten the economy and environment, to the cool and quirky places that many people may not have thought of travelling to.

Includes: Expert speakers, morning tea and lunch.

\$150 (minimum 15 – maximum 40)

General information

ONLINE CONVENTION REGISTRATIONS

Visit www.walga.asn.au/lgc18 to complete your registration online.

Full Delegate fees cover the daily conference program, lunches, refreshments, and the Opening Reception on Wednesday, 1 August. The Convention Gala Dinner on Thursday evening and Convention Breakfast on Friday morning are optional, and a ticket fee applies.

Convention fees

Prices are per person and are all inclusive of GST.
Deadline for all Registrations is **Tuesday, 3 July 2018**.

Convention Registration

Full Delegate	\$1,475
WALGA Life Members	Complimentary

Day Delegate Registration

Day: Thursday, 2 August	\$845
Day: Friday, 3 August	\$720

Optional Extras

Gala Dinner

Full Delegate & Partner	\$140 each
WALGA Life Member & Partner	\$140 each
Gala Dinner Only	\$190 each

Breakfast

ALGWA Breakfast (Thursday)	\$55
Convention Breakfast with Brad Hogg (Friday)	\$88

Partners/Guests

Opening Reception (Wednesday)	\$65
Lunch (Thursday)	\$50
Lunch (Friday)	\$50
Partner Tours	Individual tour fees as listed

Please contact WALGA for more information should your partner like to attend a particular conference session.

Elected Member Professional Development
– see enclosed leaflet for details.

Changes to your registration

You can modify your online booking at any time before the close of registrations. Once you have completed your registration, an email with your confirmation number will be emailed to you. Click on the link and enter your confirmation number to make any changes or additions to your reservation.

Registration cancellations must be advised in writing prior to the deadline date of **Tuesday, 3 July 2018**. Thereafter full fees are payable. Alternatively, a registration may be transferred to another member of the Council.

Special requirements

Special dietary requirements, mobility or any other special needs should be indicated when registering – WALGA will use its best endeavours to meet these requests.

Accommodation

Hotel information and booking forms are available at www.walga.asn.au/lgc18. Reservations are to be made direct with hotel. Please note that city hotels have limited guest parking so clarify these arrangements when booking.

Inter-venue transfers

A limited service will be provided between CBD hotels and the PCEC for the **Gala Dinner** on Thursday evening. The limited transfer schedule will be displayed at the Delegate Service Desk. The convenient, **free and frequent bus services** operating within the CBD are recommended for transfers between city hotels and the PCEC – for detailed information on these services go to www.transperth.wa.gov.au – and hotel staff can offer some local advice to guests.

PCEC Parking

For those requiring daily parking, WALGA can arrange for a multi-entry (24 hour access) **parking space** in the underground car park at the PCEC at a daily cost of \$39. Parking space requests must be indicated on the registration form – **please note the non-extendable deadline for these requests is Tuesday, 3 July 2018**.

Enquiries

Ulla Prill, WALGA Marketing
and Events Officer

T 08 9213 2043

F 08 9213 2077

E registration@walga.asn.au

Information in this brochure is correct at time of printing but may be subject to change.



**READY &
RELEVANT**

2018 WA Local Government Convention

ATTACHMENT 10.5.1(2)
PRESENTED BY CORPORATE PARTNER



WALGA Professional Development Opportunities

The following WALGA training courses are offered in Perth Monday, 30 July to Tuesday, 7 August to coincide with the 2018 Local Government Convention.

Monday, 30 July
9.00am – 4.30pm

WALGA Boardroom A
Cost \$515 (GST exempt)

Planning Practices - the Essentials (for Elected Members)

Planning Practices (the Essentials) introduces participants to the purpose of planning and how the process of planning is managed in order to meet the expectations of the community.

The course content introduces land use planning, the various roles and responsibilities, types of legislation, regional and local planning instruments and community consultation processes.

**This course is a prerequisite to WALGA's Planning Practices (Advanced).*

Tuesday, 31 July
9.00am – 4.30pm

WALGA Boardroom A
Cost \$515 (GST exempt)

CEO Performance Appraisals (for Elected Members)

CEO Performance Appraisals addresses the processes, skills and attributes required for Elected Members to contribute effectively to their Council's annual appraisal of its Chief Executive Officer

Topics within the course include the legal responsibility of Elected Members to review the performance of their CEO, the planning and processes involved with the annual appraisal, assessing achievements and setting goals.

Friday, 3 August
9.00am – 4.30pm

WALGA Boardroom A
Cost \$515 (GST exempt)

Planning Practices -Advanced (for Elected Members)

Planning Practices (Advanced) uses practical examples to guide participants on how to formulate a good planning outcome based on a planning framework which has a strategic focus supported by sound statutory planning processes.

The course focuses on helping participants understand how planning processes must be consistent and transparent and when decisions are made they are done so in the public interest.

**Elected Members must have previously completed WALGA's Planning Practices (Essentials) previously called Land Use Planning.*





**READY &
RELEVANT**

2018 WA Local Government Convention

PRESENTED BY



WALGA

WORKING FOR LOCAL GOVERNMENT

FOUNDING
CORPORATE PARTNER



Monday, 6 August
9.00am – 4.30pm

WALGA Boardroom B
Cost \$677 (incl GST)

Participate in Local Government Emergency Management (for Elected Members and Officers)

Participate in Local Government Emergency Management Preparation provides the foundation to increase Local Governments' knowledge of their preparation and planning responsibilities under the *Emergency Management Act 2005*.

The aim of the course is to assist Local Government to initiate, coordinate and manage Local Government emergency management planning activities under the *Emergency Management Act 2005*.

Tuesday, 7 August
9.00am – 4.30pm

WALGA Boardroom B
Cost \$677 (incl GST)

Manage Recovery Activities for Local Government (For Elected Members and Officers)

Manage Recovery Activities for Local Government provides the foundation to increase Local Governments' knowledge of their recovery responsibilities under the *Emergency Management Act 2005*.

The aim of the course is to assist Local Government to initiate, coordinate and manage Local Government recovery activities under the *Emergency Management Act 2005*.



Register

To register your interest in any of the above mentioned training courses, contact:

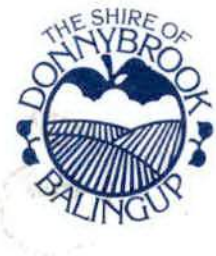
W walga.asn.au/Training

E training@walga.asn.au

P (08) 9213 2088



**Shire of
Donnybrook Balingup
Community Grant
Funding Scheme
Guidelines
2018 – 2019**



Community Funding Scheme – Shire of Donnybrook Balingup

The Shire of Donnybrook Balingup Community Funding Scheme aims to build sustainable local communities, enhance the social wellbeing and development of the Shire of Donnybrook Balingup community.

The Shire welcomes submissions from individuals, community groups, not-for-profit and commercial organisations that are seeking support for projects, activities and events that address identified community needs. In doing this, the Shire will work with you/your group to help build a sustainable community and improve the quality of life for people in our Shire. Applicants are expected to provide as much contribution as possible to their projects, activities and events.

Eligibility

To be eligible for funding, applicants must satisfy the eligibility criteria set out in the relevant Funding Category Guidelines, and must:

- Offer a project or activity within the Shire of Donnybrook Balingup's local government boundary, or if the applicant is an individual, they must be a resident of the Shire.
- Have completed and acquitted any project, activity or event for which Shire of Donnybrook Balingup funding was previously received.
- Have no outstanding debts to the Shire of Donnybrook Balingup.
- Undertake the project, activity or event for the benefit of the wider community; and
- Submit an application in accordance with the requirements outlined in the relevant Funding Category Guidelines on the prescribed Application Form.

Applicants are eligible for a maximum of one grant per Funding Category per financial year, however it should be noted that the Shire has a limited budget and will endeavour to distribute funds equitably throughout the community.

Ineligibility

The Shire of Donnybrook Balingup Community Funding Scheme does not provide funding for:

- Projects that duplicate existing Shire of Donnybrook Balingup services and programs,
- Activities that are already covered by existing service agreements with the Shire of Donnybrook Balingup.
- Projects with a primarily political or religious purpose only,
- Retrospective costs.

Assessment Criteria

Applications will be assessed according to the following priorities of the Shire of Donnybrook Balingup Community Funding Scheme:

Build Capacity, Partnerships and Leverage Resources

- Increase the human and organisational capacity of recipients or the community.
- Maximise in-kind, cash donations and volunteer time from community, business and / or other funding bodies.
- Facilitate ways in which recipients can give back to the community.
- Encourage community participation and capacity building; and
- Demonstrate an effect that will have an impact beyond the funding period.

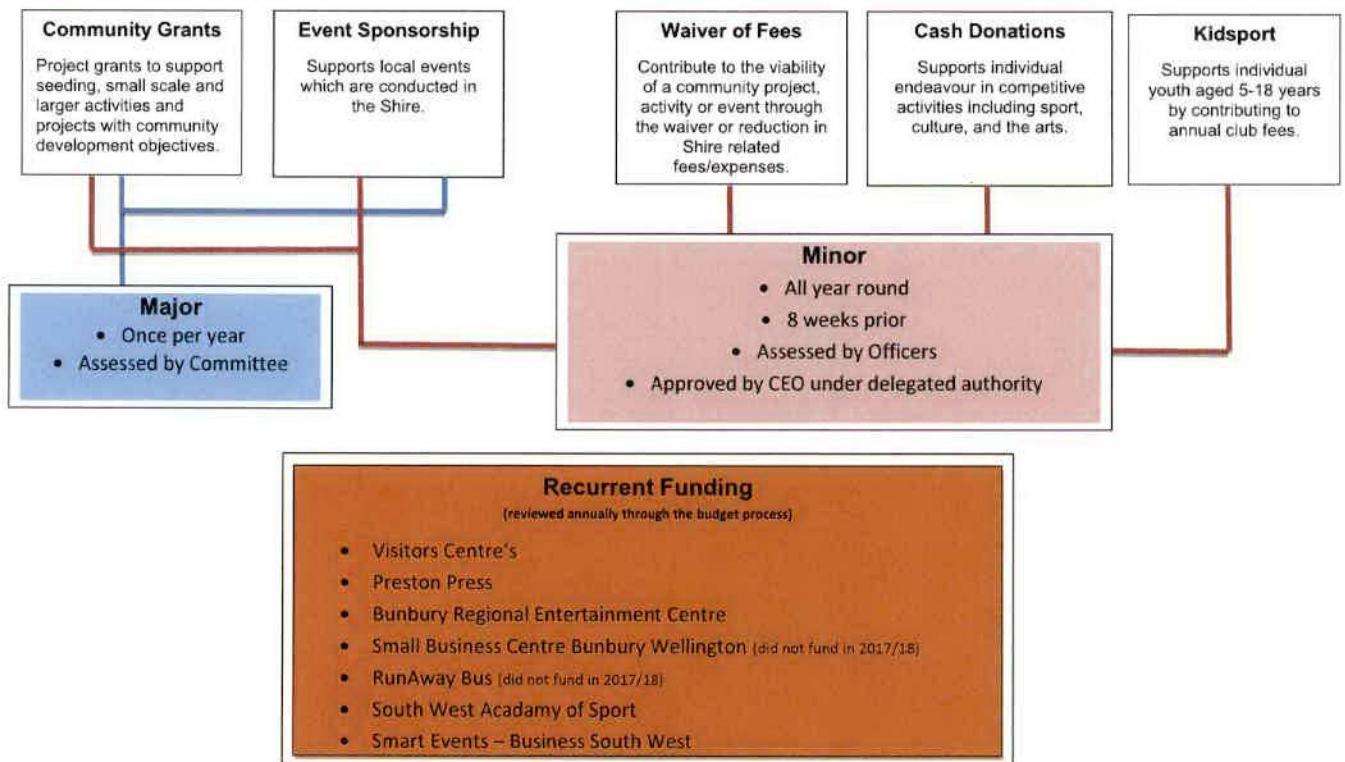
Demonstrate Accountability for the Expenditure of Public Funds

- Adopt a risk-management based approach.
- Clearly defined aims, objectives and outcomes that are measurable.
- Be well-planned and achievable within clear and detailed timelines.
- Provide evidence to establish that funds and in-kind support provided by the Shire of Donnybrook Balingup will be used for their intended purpose; and
- Seek to maximise value for money.

Recognise the Shire of Donnybrook Balingup's Contribution

- Enhance the image of the Shire of Donnybrook Balingup.

Community Funding Scheme – Shire of Donnybrook Balingup



How to apply for funding - Major Community Grant funding and Major Event Sponsorship

We aim to make the application process as simple as possible but if you have any questions please make sure you contact the Community Development Office on 9780 4200.

Step 1

Read the Grant Funding Scheme Guidelines outlined in this Information Kit to ensure your project, activity or event is eligible for funding. If you have any queries please make sure you contact the Community Development Office on ph. 9780 4200 or email communitydevelopment@donnybrook.wa.gov.au.

Step 2

Select the most appropriate Grant Funding category for your project, activity or event.

Step 3

Major Community Grant funding and Major Event Sponsorship funding is available through an annual, competitive application process. Complete the Application Form and lodge with the Shire before 4pm on Friday 27th April 2018.

Step 4

Major Community Grant funding and Major Event Sponsorship funding applications are assessed in early May each year by the assessment Committee. The Committee's recommendations are considered by Council as part of the annual budget process which concludes with the adoption of the Shire's annual budget in August/September each year.

Step 5

Upon adoption of the Shire's annual budget (usually August/September), Major Community Grants and Major Event Sponsorship applicants are notified of the outcome via letter. If successful, you will be provided with details of how you can access the funds.

Step 6

You deliver your project, activity or event!

Step 7

Complete an Acquittal Form within 12 weeks of the completion date or by 30th June (whichever comes first) and return to the Shire.

How to apply for Minor Community Grants, Minor Event Sponsorship, requests for Waiver of Fees, Donations and KidSport

Step 1

Read the Grant Funding Scheme Guidelines outlined in this Information Kit to ensure your project, activity or event is eligible for funding. If you have any queries please make sure you contact the Community Development Officer on ph: 9780 4200 or email communitydevelopment@donnybrook.wa.gov.au.

Step 2

Select the most appropriate Grant Funding category for your project, activity or event.

Step 3

Funding requests for Minor Community Grants, Minor Event Sponsorship, requests for Waiver of Fees, Donations and KidSport are all available year round. Complete the Application Form and lodge with the Shire.

Step 4

Funding requests for Minor Community Grants, Minor Event Sponsorship, requests for Waiver of Fees, Donations and KidSport are assessed by Shire Officers and approved by the CEO.

Please allow 8 weeks for assessment.

Step 5

Upon completion of this assessment, applicants are notified of the outcome via letter. If successful, you will be provided with details of how you can access the funds.

Step 6

You deliver your project, activity or event!

Step 7

Complete an Acquittal Form within 12 weeks of the completion date or by 30th June (whichever comes first) and return to the Shire.

How to apply for Recurrent Funding

In the 2017/2018 budget the following organisations received recurrent funding from the Shire of Donnybrook Balingup:

- The Donnybrook and Balingup Visitors Centre's
- Preston Press
- Bunbury Regional Entertainment Centre
- Smart Events
- South West Academy of Sport

Recipients of recurrent funding are required to apply annually no later than 27th April 2018. Recipients are required to complete an Application Form and provide supporting documentation as detailed on the Form. The Shire of Donnybrook Balingup will determine the level of funding available to each organisation on an annual basis.

Step 1

Read the Grant Funding Scheme Guidelines (including details relating to Recurrent Funding) to ensure your project, activity or event is eligible for funding. If you have any queries, please make sure you contact the Community Development Office on ph. 9780 4200 or email communitydevelopment@donnybrook.wa.gov.au.

Step 2

Recipients of recurrent funding are required to apply annually no later than 27th April by submitting an Application Form.

Step 3

Collate supporting documentation as detailed in the Application Form.

Step 4

Recurrent Funding applications are assessed in early May each year by the Committee. The Committee's recommendations are considered by Council as part of the annual budget process which concludes with the adoption of the Shire's annual budget in August/September each year.

Step 5

Upon adoption of the Shire's annual budget (usually August/September), applicants are notified of the outcome via letter. If successful, you will be provided with details of how you can access the funds.

Community Grants Guidelines

Major – Up to \$2,000

Total annual budget allocation available - \$7,500

Who can apply?

These grants are available to not-for-profit organisations and community organisations and groups. Unincorporated organisations must be supported by an auspicing organisation (an incorporated organisation willing to act as an 'umbrella' organisation).

When can you apply?

Applications are made once a year as a part of the Shire's annual Community Grant round which usually opens in February each year and closes no later than the end April each year. Applications are assessed against the criteria outlined in these Guidelines by the Shire Community Grants and Awards Committee. The Committees recommendations are submitted to Council for consideration as part of the annual Shire budget process.

What we support

We support various types of projects and activities that improve the wellbeing of the community.

What we look for in your application

- How your project or activity relates to your organisation's purpose.
- Your project's or activities expected benefits.
- A contribution in cash or kind from the applicant.
- Community and stakeholder support for the project.
- Demonstrated strong project planning, management and expertise.

Documents we need

- A completed Application Form.
- Copy of your groups current Certificate of Incorporation OR your group's auspicing bodies current Certificate of Incorporation.
- Copy of your groups most recent audited financial statement.
- Copy of your group's insurance certificate/s of currency OR your group's auspicing bodies insurance certificate/s of currency.
- Two written quotes for items over \$1,000; a written estimate, advertised price, or one written quote for items under \$1,000 (low value, miscellaneous items can be grouped together to \$500).

Community Grants Guidelines

Minor – Up to \$500

Total annual budget allocation available - \$3,000

Who can apply?

These grants are available to not-for-profit organisations and community organisations and groups. Unincorporated organisations must be supported by an auspicing organisation (an incorporated organisation willing to act as an 'umbrella' organisation).

When can you apply?

Applications can be made at any time throughout the year. Applications must be received a minimum of eight (8) weeks prior to the commencement of the project or activity. Applications are assessed by Shire officers against the criteria outlined in these Guidelines.

What we support

We support various types of projects and activities that improve the wellbeing of the community.

What we look for in your application

- How your project or activity relates to your organisation's purpose.
- Your project's expected benefits.
- A contribution in cash or kind from the applicant.
- Community and stakeholder support for the project.
- Demonstrated project planning, management and expertise.

Documents we need

- A completed Application Form.
- Copy of your group's current Certificate of Incorporation OR your group's auspicing bodies current Certificate of Incorporation.
- Copy of your group's insurance certificate/s of currency OR your group's auspicing bodies insurance certificate/s of currency.

Event Sponsorship Guidelines

Major – Up to \$2,000

Total annual budget allocation available - \$7,500

Who can apply?

Applicants must be based in the Shire of Donnybrook Balingup, or be conducting the event or activity for the benefit of the Shire of Donnybrook Balingup. This funding is open to not-for-profit and commercial organisations. Unincorporated organisations must be supported by an auspicing organisation (an incorporated organisation willing to act as an 'umbrella' organisation).

When can you apply?

Applications can be made once a year as part of the Shire's annual Community Grant round which opens in March each year and closes no later than the end April each year. Applications are assessed against the criteria outlined in these Guidelines by the Shire Community Grants and Awards Committee's. The Committees recommendations are submitted to Council for consideration as part of the annual Shire budget process.

What we support?

The Shire of Donnybrook Balingup sponsors events that help to celebrate our diverse community.

What we look for in your application?

- Clearly defined event objectives,
- Innovative approach to the carrying out of the event,
- Well-planned and achievable events within a specified timeline,
- Events that encourage community participation and capacity building,
- Events that will have an impact beyond the funding period,
- Events that work in partnership with community or business organisations,
- A contribution in cash or kind from the applicant,
- Free or affordable entry.

Documents we need

- A completed Application Form,
- Copy of the event organisers current Certificate of Incorporation OR your group's auspicing bodies current Certificate of Incorporation,
- Copy of your group's insurance certificate/s of currency OR your group's auspicing bodies insurance certificate/s of currency,
- A copy of the event organisers recent audited financial statement,
- A completed Shire of Donnybrook Balingup Event Fact Finding Form will be required *at least 12 weeks prior to your event.*

Event Sponsorship Guidelines

Minor – Up to \$500
Total annual budget allocation available - \$3,000

Who can apply?

Applicants must be based in the Shire of Donnybrook Balingup, or be conducting the event or activity for the benefit of the Shire of Donnybrook Balingup. This funding is open to not-for-profit and commercial organisations. Unincorporated organisations must be supported by an auspicing organisation (an incorporated organisation willing to act as an 'umbrella' organisation).

When can you apply?

Applications can be made throughout the year. Applications must be received a minimum of eight (8) weeks prior to the commencement of the project or activity. Applications are assessed by Shire officers against the criteria outlined in these Guidelines.

What we support

The Shire of Donnybrook Balingup sponsors events that help to celebrate our diverse community.

What we look for in your application

- Clearly defined event objectives.
- Innovative approach to the carrying out of the event.
- Well-planned and achievable event within a specified timeline.
- Events that encourage community participation and capacity building.
- Events that work in partnership with community or business organisations.
- A contribution in cash or kind from the applicant.
- Free or affordable entry.

Documents we need

- A completed Application Form.
- Copy of the current Certificate of Incorporation OR your group's auspicing bodies current Certificate of Incorporation.
- Copy of your group's insurance certificate/s of currency OR your group's auspicing bodies insurance certificate/s of currency.
- A completed Shire of Donnybrook Balingup Event Fact Finding Form.

Cash Donations

Minor – Up to \$200
Total annual budget allocation - \$2,000

Who can apply?

Applicants must be Shire of Donnybrook Balingup residents.

When can I apply?

Applications can be made throughout the year. Applications must be received a minimum of eight (8) weeks prior to the commencement of the project or activity. Applications are assessed by Shire officers against the criteria outlined in these Guidelines.

What we support

Shire of Donnybrook Balingup Cash Donations aim to support individual endeavour in sport, community development, culture, and the arts, where the individual has been selected to represent the State or Country at a National or International level. There are three levels of Cash Donations, depending on the level of competition:

International	Up to \$200 per applicant per year
National	Up to \$150 per applicant per year

What we look for

- Applicants are required to demonstrate that they will be participating on the basis of their selection through a competitive process.
- Applicants are required to demonstrate that they have sought funding from alternative sources in addition to this application.

Documents we need

- A completed Application Form.
- Proof of selection.
- Details of project or activity from the selectors.
- Summary of projected expenses associated with participating in the project or activity.

Non Cash Donations/Waiver of Fees

Minor – Up to \$500
Total annual budget allocation - \$2,000

Who can apply?

Applicants must be based in the Shire of Donnybrook Balingup, or be conducting the event or activity for the benefit of the Shire of Donnybrook Balingup. This funding is open to individuals, not-for-profit and commercial organisations.

When can I apply?

Applications can be made throughout the year. Applications must be received a minimum of eight (8) weeks prior to the commencement of the project or activity. Applications are assessed by Shire officers against the criteria outlined in these Guidelines.

What we support

Shire of Donnybrook Balingup Non-Cash Donations/Waiver of Fees aim to contribute to the viability of community projects and events. Applicants may apply for a maximum of \$500 in any one financial year. Donations may, for example, include a waiver of the cost of Shire venue hire or the provision of Shire rubbish bins at an event.

What we look for in your application

- The Non-Cash Donation/Waiver of Fees will contribute to the viability of the project or event.
- Well-planned and achievable events or activities within clear and detailed timelines.
- Events that encourage community participation and capacity building.
- Events that work in partnership with community or business organisations.

Documents we need

- A completed Application Form along with relevant supporting documentation.

Shire of Donnybrook Balingup Major Events

The Shire values the contribution that major events bring to the region through the significant amount of media coverage they generate, the immediate and long term economic benefit, and promotional opportunities that these events create for the region. The following major events which take place within the Shire annually have been granted special consideration and a waiver of fees associated with the hire of the reserve/oval only.

- Donnybrook Apple Festival, Balingup Small Farm Field Day and Donnybrook Food and Wine Festival.

KidSport (Department of Local Government, Sport and Cultural Industries)

Minor – Up to \$150

Total annual budget allocation - \$10,000

Who can apply?

- Applicant must be aged 5-18 years.
- Applicant must have a Health Care Card or Pension Concession Card or be referred by a recognised referral agent.
- Applicants primary place of residence must be in the Shire of Donnybrook Balingup.

Other information

- Funding will assist to cover the cost of registration fees to join a nominated sport or recreation club.
- Maximum of up to \$150 per child per calendar year.
- No retrospective fees will be paid.
- No limit to number of applications per family as long as the criteria is met.

How to apply?

- Apply online at <https://www.dsr.wa.gov.au/funding/individuals/kidsport/apply-for-a-kidsport-voucher-1-aug>
- Upload a copy of current Health Care Card or Pension Concession Card

If you don't have access to the internet

- Application forms are available at local sporting club or the Shire Office.
- Lodged with Local Government with copy of current Health Care Card or Pension Concession Card

Recurrent Funding

Total annual budget allocation - \$67,500

Who can apply?

- Applicants whose primary purpose is to service the people living with the Shire of Donnybrook Balingup.
- Current recipients of Shire of Donnybrook Balingup Recurrent Funding include:
 - Donnybrook Regional Tourism Association (Donnybrook Visitors Centre - \$29,000 2017/18)
 - Balingup and Districts Tourism Association (Balingup Visitors Centre - \$29,000 2017/18)
 - Donnybrook Community Resource Centre (Preston Press - \$4,000 2017/18)
 - Bunbury Regional Entertainment Centre (\$4,000 2017/18)
 - Smart Events (\$2,000 2017/18)
 - South West Academy of Sport (\$1,000 2017/18)
 - RunAway Bus
 - Business South West

When can you apply?

Applications can be made once a year no later than the end of April. Applications are submitted to Council for consideration as part of the annual Shire budget process.

What we support?

The Shire of Donnybrook Balingup supports projects and organisations that help build capacity within the community.

What we look for in your application?

- Clearly defined organisational objectives,
- Clearly defined organisational outcomes which demonstrate the benefits to the Shire of Donnybrook Balingup,
- Organisational outcomes that encourage community participation and capacity building within the Shire of Donnybrook Balingup,
- Organisations that work in partnership with other community or business organisations.

Documents we need

- A completed Application Form,
- Copy of the organisations current Certificate of Incorporation,
- A copy of the organisations most recent audited financial statement,
- A copy of the organisations most recent annual report.

SHIRE OF DONNYBROOK-BALINGUP - Major Community Grants Funding Scheme - Applications 2018/2019

Total of submissions | **APPLICATIONS RECEIVED FOR MAJOR GRANTS - up to \$2000** | \$8,500 is allocated (indicative only based on 2017/2018 budget spend) | Grants appear in budget as specific items

GROUP	NAME	SURNAME	ADDRESS	TOWN	P/C	PROJECT NAME	PROJECT DESCRIPTION	TOTAL COST	APPLICANTS CONTRIBUTION	OTHER CONTRIBUTIONS	AMOUNT REQUESTED	BUDGET / QUOTE INCLUDED	FUNDED IN 2017/18	AMOUNT RECOMMENDED BY SHIRE OFFICERS	AMOUNT APPROVED BY COUNCIL	
1	Donnybrook Football and Sporting Club	B	Moulton	PO Box 117	Dbk	6239	Junior & Senior Goal Pads	New goal pads for both the junior and senior goal posts	\$1,393	\$0	\$0	\$1,393	Yes	No Major Yes Minor \$500	\$1,393	
2	Donnybrook Tennis Club	Felicity	Graham	PO Box 197	Dbk	6239	Fence & Gate repairs	Remove rusty unsafe fencing and replace with new fencing and gates to western boundaries of tennis club	\$6,000	\$4,000	\$0	\$2,000	Yes	Yes Major \$1,500	\$2,000	
3	Balingup Historical Group - Balingup Progress Association	Helen	Christensen	PO Box 134	Balingup	6253	Rental expenses	Funding to assist with the rental costs for the Balingup Museum and to conduct three "Ghost Walks" in Balingup to educate and promote Balingup	\$7,200	\$1,500	\$2,000	\$2,000	No	Yes Major \$1,500	\$2,000	
4	Donnybrook Scouts	Janine	Morgan	PO Box 244	Dbk	6239	2018 Projects	Projects: Garden, Drainage Improvement, Verandah balustrade, ceiling replacement, car park bollards	\$8,825	\$4,825	\$0	\$2,000	Yes	Yes Major \$1,000	\$2,000	
5	Donnybrook Balingup Chamber of Commerce	Malcolm	Frost	PO Box 426	Dbk	6239	Donnybrook Streetscape Improvement Project	Community members are invited to submit photo's promoting Shire motto. A selection to be printed on large commercial poster and displayed in vacant shop fronts to beautify streetscape	\$2,000	\$1,000	\$0	\$1,000		No	\$1,000	
6	Donnybrook Regional Tourism Association	Liz	Martella	PO Box 736	Dbk	6239	Upgrade to DRTA Website	Create a new website that is modern, attractive and easy for visitors to navigate	\$6,270	\$4,270	\$0	\$2,000		No	\$500	
TOTAL											\$10,393			\$8,893	\$0	

Total of
submissions

APPLICATIONS RECEIVED FOR MAJOR EVENTS - up to \$2000

\$8,500 is allocated (indicative only based on 2017/2018 budget spend)

Grants appear in budget as specific items

GROUP	NAME	SURNAME	ADDRESS	TOWN	P/C	PROJECT NAME	PROJECT DESCRIPTION	TOTAL COST	APPLICANTS CONTRIBUTION	OTHER CONTRIBUTIONS	AMOUNT REQUESTED	BUDGET / QUOTE INCLUDED	FUNDED IN 2017/18	AMOUNT RECOMMENDED BY SHIRE OFFICERS	AMOUNT APPROVED BY COUNCIL	
1	Donnybrook Apple Festival	Fiona	Butterly	PO Box 128	Dbk	6239	Donnybrook Apple Festival	Agricultural show featuring local industries including fruit and vegetables, wine, cider, honey, olive oil and lamb as well as tourism and visual and performance artists.	\$ 154,613.00	\$ 50,000.00	\$ 102,603.00	\$ 2,000.00		Yes Major \$1,500	\$2,000	
2	Sub Committee - Balingup Progress Association	Helen	Christensen	Westlington Road	Balingup	6253	Telling Tales In Balingup	Children's literacy event based in Balingup Town Hall and adjoining library. Workshops and exhibitions are held in the town. The program includes writing workshops, illustration workshops, book binding sessions, film making sessions and much more.	\$ 32,850.00	\$ 28,750.00	\$ 1,764.00	\$ 2,000.00		Yes Major \$1,500	\$2,000	
3	Donnybrook Wineries and Producers Inc	John	Ridgeway	373 Trevena Road	Queenwood	6239	Donnybrook Food and Wine Festival 2018	Annual Event located in Donnybrook to highlight local food and wine producers. Local non-food products will be displayed in 2018 as well as local entertainers				\$2,000		Yes Major \$1,500	\$2,000	
4	Yabberup Community Association	Julianne	Hilbers	c/- 1 Yabberup Road	Yabberup	6238	Promote Preston	Preston River Valley 2018 Spring Program - textile art trail, science campout and wildflower walk	\$8,017	\$5,025	\$892	\$2,000	Yes	Yes Minor \$500	\$2,000	
TOTAL											\$8,000			\$8,000	\$0	

Total of
submissions

APPLICATIONS RECEIVED FOR RECURRENT FUNDING

(As outlined in the 2018/2019 Community Grant Funding Scheme Guidelines - \$69,000 allocated in 2017/2018 budget)

GROUP	NAME	SURNAME	ADDRESS	TOWN	P/C	PROJECT NAME	PROJECT DESCRIPTION	TOTAL COST	APPLICANTS CONTRIBUTION	OTHER CONTRIBUTIONS	AMOUNT REQUESTED	BUDGET / QUOTE INCLUDED	FUNDED IN 2017/18	AMOUNT RECOMMENDED BY SHIRE OFFICERS	AMOUNT APPROVED BY COUNCIL
1	Business South West	Jasmin	Foster	PO Box 6343	South Bunbury	6343	Business South West Operational contribution	To provide business advisory and mentoring for startup and established businesses to increase investment, profit and jobs.			\$ 4,500.00		No	\$4,500	
2	Donnybrook Community Resource Centre	Lee	Fitzgerald	5 Ecclestone St	Dbk	6239	Preston Press	Provide support for the continued day to day expenses and development of the Preston Press Newsletter.			\$ 4,500.00		Yes \$4,000	\$4,500	
3	Donnybrook Regional Tourism Association	Liz	Martella	PO Box 736	Dbk	6239	Visitors Centre	Contribution to ongoing costs			\$ 29,000.00		Yes \$29,000	\$28,500	
4	Balingup and Districts Tourism Association	Lela	Scarrott	PO Box 24	Balingup	6253	Visitors Centre	Contribution to ongoing costs			\$ 35,000.00		Yes \$29,000	\$28,500	
5	South West Academy of Sports	Bernice	Buttler	PO Box 696	Bunbury	6230	SWAS Operation contribution	Contribution to ongoing costs			\$2,000		Yes \$1,000	\$2,000	
TOTAL											\$75,000		TOTAL	\$70,000	

SUMMARY OF PREVIOUS COMMUNITY GRANTS SCHEME FUNDING

RECURRENT FUNDING	2016/17	2017/2018
Balingup & Districts Tourism Association	\$ 28,500.00	\$ 29,000.00
Donnybrook Regional Tourism Association	\$ 28,500.00	\$ 29,000.00
Donnybrook Community Resource Centre	\$ 4,000.00	\$ 4,000.00
Business South West	\$ 4,000.00	\$ -
Bunbury Regional Entertainment Centre	\$ 4,000.00	\$ 4,000.00
South West Academy of Sport	\$ 1,000.00	\$ 1,000.00
Runaway Bus	\$ 1,000.00	\$ -
Volunteer South West Inc. (Smart Events)	\$ 2,500.00	\$ 2,000.00
Total for Recurrent Funding	\$ 73,500.00	\$ 69,000.00

Recurrent Funding amounts appear in the budget as individual entries

MAJOR COMMUNITY GRANTS- \$501 to \$2000	2016/17	2017/2018
Donnybrook Community Radio	\$ 1,000.00	\$ 1,500.00
Balingup & Districts Sports Association	\$ 1,500.00	
Donnybrook Arts & Craft Group	\$ 1,000.00	
Balingup Historical Group	\$ 2,000.00	\$ 1,500.00
Donnybrook Tennis Club	\$ 2,000.00	\$ 1,500.00
Wellington District Pony Club		\$ 1,000.00
Donnybrook Scout Group		\$ 1,000.00
Donnybrook CRC		\$ 500.00
Totals for Major Grants	\$ 7,500.00	\$ 7,000.00

Major Grants amounts appear in the budget as individual entries

MAJOR EVENT SPONSORSHIP- \$501 to \$2000	2016/17	2017/2018
Balingup Progress Association - Telling Tales	\$ 2,000.00	\$ 1,500.00
Golden Valley Tree Park - Spring Picnic	\$ 2,000.00	
Wellington & Districts Pony Club	\$ 1,500.00	
Donnybrook Wineries & Producers Inc. - Food & Wine Festival	\$ 2,000.00	\$ 1,500.00
Donnybrook Regional Tourism Association		\$ 1,500.00
Donnybrook Apple Festival		\$ 1,500.00
Totals for Major Events	\$ 7,500.00	\$ 6,000.00

Major Event Sponsorship amounts appear in the budget as individual entries

MINOR COMMUNITY GRANTS- up to \$500	2016/17	2017/2018
Yabberup Community Association	\$ 500.00	
All Saints Anglican Church	\$ 500.00	
Total for Minor Grants		

Minor Community Grants allocated pool of funds for 2016/17 \$3,000.00

MINOR COMMUNITY EVENT SPONSORSHIP - up to \$500	2016/17	2017/2018
Donnybrook Regional Tourism Association - Stars on Preston	\$ 500.00	
Total for Minor Events		

Minor Event Sponsorship allocated pool of funds for 2016/17 \$3,000.00

CASH DONATIONS up to \$200	2016/17	2017/2018
Chelsea Blakers	\$ 150.00	
Total for Cash Donations		

Cash Donations allocated pool of funds for 2016/17 \$2,000.00

NON CASH & WAIVER OF FEES - up to \$500	2016/17	2017/2018
Donnybrook Regional Tourism Association - Ampitheatre	\$ 263.00	
Donnybrook Lions - Balingup Oval (Seniors Picnic)	\$ 112.00	
Total for Non Cash Donations & Waiver of Fees		

Non Cash Donations & Waiver of Fees allocated pool of funds for 2016/17 \$2,000.00

CARRIED FORWARD MINOR GRANTS	2016/17	2017/2018
Mullulyup Improvement Group	\$ 30.47	
Donnybrook Netball Association	\$ 500.00	
Total for Carried Forward Minor Grants		

SUMMARY OF PREVIOUS COMMUNITY GRANTS SCHEME

COMMUNITY GRANTS- \$501 to \$5000	2015/16	2014/15	2013/14	2012/13	2011/12	2010/11	2009/10	2008/09	2007/08
1st Donnybrook Scout Group			\$ 2,310.00						
Balingup & Districts Sports Association			\$ 899.00		\$ 800.00	\$ 2,000.00	\$ 1,129.00		
Balingup Bowling & Croquet Club					\$ 1,500.00			\$ 2,896.00	
Balingup Golden Valley Tree Park	\$1,000.00	\$ 2,000.00							
Balingup Historical Group	\$1,500.00	\$ 3,000.00	\$ 3,000.00						
Balingup Lions Club					\$ 1,200.00	\$ 1,000.00			
Balingup Medieval Carnivale					\$ 840.00				
Balingup Primary School P&C				\$ 1,000.00					
Balingup Progress Association	\$1,000.00			\$ 5,000.00		\$ 545.00	\$ 800.00	\$ 750.00	
Balingup Tennis Club						\$ 1,500.00		\$ 450.00	
Balingup Tourism Association		\$ 2,000.00	\$ 2,000.00	\$ 2,000.00					
Dbk Balingup Community Radio	\$1,000.00	\$ 2,000.00		\$ 1,500.00					
Dbk Regional Tourism Assoc			\$ 1,000.00		\$ 800.00				
Donnybrook Apple Festival	\$1,000.00								
Donnybrook Country Club						\$ 1,000.00			
Donnybrook CWA	\$1,150								
Donnybrook Cricket					\$ 750.00	\$ 1,000.00			
Donnybrook Football Association	\$1,170								
Donnybrook Horesman Club				\$ 1,500.00		\$ 1,000.00			
Donnybrook Hospital Auxilliary Inc						\$ 1,000.00			
Donnybrook Lions Club				\$ 500.00	\$ 500.00		\$ 1,850.00	\$ 1,229.00	
Donnybrook Masonic Lodge			\$ 700.00						
Donnybrook Small Bore Rifle Club							\$ 1,000.00		
Donnybrook Tennis Club Inc	\$3,908.00								
Donnybrook Theatre Group					\$ 700.00				
Donnybrook Writers Club						\$ 750.00			
Geographe Wine Industry Association		\$ 2,500.00							
Mullalyup Improvement Group		\$ 1,000.00							
Noggerup Hall Association					\$ 500.00		\$ 1,250.00		
South West Show Horse Association							\$ 3,000.00	\$ 2,400.00	
Treehouse Childcare Centre							\$ 750.00		
Yabberup Community Association			\$ 3,000.00				\$ 3,000.00		
Totals for Major Grants	\$ 11,728.00	\$ 12,500.00	\$ 12,909.00	\$ 11,500.00	\$ 7,590.00	\$ 9,795.00	\$ 12,779.00	\$ 7,725.00	\$ -

MINOR COMMUNITY GRANTS- up to \$500	2015/16	2014/15	2013/14	2012/13	2011/12	2010/11	2009/10	2008/09	2007/08
1st Donnybrook Scout Group						\$ 2,000.00	\$ 500.00		
Balingup District Sports Association				\$ 499.00		\$ 495.00			
Balingup Friends of the Forest						\$ 450.00		\$ 500.00	
Balingup Lions	\$500.00								
Balingup Primary School			\$ 450.00						
Balingup Tennis	\$200.00								\$ 400.00
Blackwood Community Circus				\$ 500.00					
Dbk Station Street Markets (Dbk Regional				\$ 300.00					
Donnybrook Amateur Basketball Association		\$ 500.00	\$ 250.00	\$ 480.00					\$ 400.00
Donnybrook Community Resource Centre						\$ 425.00			
Donnybrook Community Telecentre								\$ 500.00	
Donnybrook Country Club						\$ 480.00			
Donnybrook District High School (via P&C)		\$ 475.00	\$ 300.00						
Donnybrook Ensemble								\$ 460.00	
Donnybrook Horsemen's Club Inc.	\$500.00							\$ 484.00	
Donnybrook Lions									\$ 400.00
Donnybrook Mens Shed Inc	\$500.00								
Donnybrook Menshed (Community Workshop)		\$ 500.00	\$ 300.00		\$ 500.00	\$ 500.00			
Donnybrook Netball									\$ 400.00
Donnybrook Playcentre					\$ 1,869.00		\$ 435.00	\$ 500.00	
Donnybrook Playgroup			\$ 500.00						
Donnybrook Razorbacks Men's Hockey Club Inc	\$ 500.00								
Donnybrook Tennis Club Inc.					\$ 500.00			\$ 500.00	
Golden Valley Tree Park				\$ 500.00					
Lions Club of Balingup			\$ 350.00					\$ 198.00	
Local Vocal (via Donnybrook Lions)			\$ 350.00						
Mullalyup Improvement Group Inc	\$500.00								
Solahart Donnybrook Marathon Relay Committee							\$ 500.00		
South West Show Horse Association									\$ 400.00
St Mary's School		\$ 500.00							
Yabberup Hall Committee	\$500.00								
Yabberup Community Association Committee						\$ 500.00			
Yabberup Craft Group							\$ 500.00		
Yarri Park Friends					\$ 350.00		\$ 500.00		
Total for Minor Grants	\$ 2,700.00	\$ 2,475.00	\$ 2,500.00	\$ 2,279.00	\$ 3,219.00	\$ 4,850.00	\$ 2,435.00	\$ 3,142.00	\$ 2,000.00

DONNYBROOK AMPHITHEATRE	2015/16	2014/15	2013/14	2012/13	2011/12	2010/11	2009/10	2008/09	2007/08
Dbk Wineries and Producers	\$1,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00				
Totals for Dbk Amphitheatre Grants	\$ 1,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ -	\$ -	\$ -	\$ -

YOUTH GRANTS	2015/16	2014/15	2013/14	2012/13	2011/12	2010/11	2009/10	2008/09	2007/08
1st Donnybrook Scout Group	\$300.00	\$ 1,500.00	\$ 1,000.00			\$ 2,000.00	\$ 1,000.00		
Blackwood Community Circus			\$ 1,000.00						
Donnybrook Auto Sports Workshop							\$ 500.00		
Donnybrook Amateur basketball Association	\$500.00								
Donnybrook District High School	\$1,000.00								
Donnybrook Junior Football Association	\$482.00								
Donnybrook Netball Association	\$500.00								
Balingup Tennis Club							\$ 540.00		
Donnybrook Playcentre Inc.							\$ 500.00		
Totals for Youth Grants	\$ 2,782.00	\$ 1,500.00	\$ 2,000.00	\$ -	\$ -	\$ 2,000.00	\$ 2,540.00	\$ -	\$ -

SUPPORT FOR THE ARTS	2015/16	2014/15	2013/14	2012/13	2011/12	2010/11	2009/10	2008/09	2007/08
Art Jam			\$ 500.00	\$ 500.00					
Yabberup Craft Group	\$ 500.00								
Totals for Youth Grants	\$ 500.00	\$ -	\$ 500.00	\$ 500.00	\$ -	\$ -	\$ -	\$ -	\$ -

OTHER	2015/16	2014/15	2013/14	2012/13	2011/12	2010/11	2009/10	2008/09	2007/08
Balingup & Districts Tourism Association	\$27,500.00	\$ 27,000.00	\$ 25,000.00	\$ 22,500.00		\$ 24,000.00	\$ 16,000.00		
Blackwood River Valley Marketing Association Inc	\$200.00			\$ 1,000.00	\$ 1,000.00	\$ 2,000.00	\$ 1,000.00		
Donnybrook CRC - Preston Press	\$3,500.00	\$ 4,500.00	\$ 4,500.00	\$ 3,500.00		\$ 3,500.00	\$ 3,500.00		
Donnybrook Regional Tourism Association	\$27,500.00	\$ 27,000.00	\$ 25,000.00	\$ 22,500.00		\$ 24,000.00	\$ 16,000.00		
Totals for "Other" Grants	\$ 58,700.00	\$ 58,500.00	\$ 54,500.00	\$ 49,500.00	\$ 1,000.00	\$ 53,500.00	\$ 36,500.00	\$ -	\$ -

SHIRE OF DONNYBROOK BALINGUP
TERMS OF REFERENCE: ECONOMIC COMMITTEE



1. NAME

The name of the Committee shall be the Economic Committee.

2. PURPOSE

The Shire's Strategic Community Plan and Corporate Business Plan has four 'pillars' of service delivery, namely:

TERMS OF REFERENCE: ECONOMIC AND TOURISM COMMITTEE

- Economic – A strong, diverse and resilient economy.
- Environment – Respect for our heritage, natural and built environment.
- Social – A healthy, safe and inclusive community.
- Leadership – Effective leadership and civic responsibility.

The name of the Committee shall be the Economic Committee.

The primary purpose of this committee shall be the Economic component of the Shire's Corporate Business Plan, which is to enable a strong, diverse and resilient economy.

3. SCOPE

The Committee will primarily focus on the following key Economic Strategic Outcomes:

- Outcome 1.1 – A diverse, prosperous economy, supporting local business and population growth.
- Outcome 1.2 – Available land for residential, industrial and commercial development.
- Outcome 1.3 – An attractive tourist destination.

4. DELIVERABLES

The Committee will seek to enable the Shire Administration to achieve the following Corporate Business Plan Strategies:

- Strategy 1.1.1 – Promote, maintain and diversify investment in the district.
- Strategy 1.1.2 – Provide appropriate infrastructure to support and enhance business.
- Strategy 1.2.1 – Support and promote appropriate development of land within the district.
- Strategy 1.2.2 – Seek opportunities for land development by the Shire.
- Strategy 1.3.1 – Actively promote the district as an attractive destination.
- Strategy 1.3.2 – Provide, develop and maintain visitor infrastructure.

In seeking to enable these Deliverables, this Committee will receive reports and recommendations from the Shire Administration and other stakeholder bodies (via the Shire Administration), including, but not limited to; Incorporated Associations, State and Commonwealth Government representatives, other local governments, private/business and not-for-profit sector representatives and special interest groups.

5. GOVERNANCE

The Committee is a Council-created Committee formed under Subdivision 2 (Committees and their meetings) of the *Local Government Act 1995* and is governed by the provisions of the Shire of Donnybrook Balingup Meeting Procedures Local Law and the *Local Government Act 1995* and its Regulations.

The Committee will comprise:

- A minimum of three (3) and maximum of four (4) Elected Members, with up to two (2) Elected Members being appointed in a hierarchical order as alternate deputy members; and
- Up to two (2) other persons (that may be co-opted from time-to-time for such period, or in relation to such matters, as determined, where that person's experience, skills or qualifications would enable him or her to make a contribution to the Committee's functions).

In accordance with section 5.19 of the *Local Government Act 1995*, the quorum for a meeting of the Committee is at least 50% of the number of offices (whether vacant or not) of members of the Committee.

6. MEETING ARRANGEMENTS

The Committee shall convene in accordance with an annual adopted meeting schedule.

7. AUTHORITY

The Committee has no delegated power. The Committee may only make recommendations to Council for a decision.

8. REVIEW

The Committee and Committee Terms of Reference will be reviewed from time-to-time, including following each local government election.

Adopted	
Next Review Date	

SHIRE OF DONNYBROOK BALINGUP
TERMS OF REFERENCE: ENVIRONMENT COMMITTEE



1. NAME

The name of the Committee shall be the Environment Committee.

2. PURPOSE

The Shire's Strategic Community Plan and Corporate Business Plan has four 'pillars' of service delivery, namely:

- Economic – A strong, diverse and resilient economy.
- Environment – Respect for our heritage, natural and built environment.
- Social – A healthy, safe and inclusive community.
- Leadership – Effective leadership and civic responsibility.

The primary purpose of this committee shall be the Environment component of the Shire's Corporate Business Plan, which is to enable respect for our heritage, natural and built environment.

3. SCOPE

The Committee will primarily focus on the following key Environment Strategic Outcomes:

- Outcome 2.1 – An attractive and maintained built environment.
- Outcome 2.2 – Respected heritage assets.
- Outcome 2.3 – A natural environment for the benefit of current and future generations.
- Outcome 2.4 – Efficient and effective waste management.

4. DELIVERABLES

The Committee will seek to enable the Shire Administration to achieve the following Corporate Business Plan Strategies:

- Strategy 2.1.1 – Maintain, renew and improve infrastructure within allocated resources.
- Strategy 2.1.2 – Provide effective and efficient regulatory services.
- Strategy 2.2.1 – Maintain Shire heritage assets within available resources.
- Strategy 2.3.1 – Efficient use of resources to minimise environmental impacts.
- Strategy 2.3.2 – Effective land use planning and management policies.
- Strategy 2.3.3 – Partner with key stakeholders for effective environmental management.
- Strategy 2.4.1 – Undertake efficient waste management services.
- Strategy 2.4.2 – Promotion of waste minimisation.

In seeking to enable these Deliverables, this Committee will receive reports and recommendations from the Shire Administration and other stakeholder bodies (via the Shire Administration), including, but not limited to; Incorporated Associations, State and Commonwealth Government representatives, other local governments, private/business and not-for-profit sector representatives and special interest groups.

5. GOVERNANCE

The Committee is a Council-created Committee formed under Subdivision 2 (Committees and their meetings) of the *Local Government Act 1995* and is governed by the provisions of the Shire of Donnybrook Balingup Meeting Procedures Local Law and the *Local Government Act 1995* and its Regulations.

The Committee will comprise:

- A minimum of three (3) and maximum of four (4) Elected Members, with up to two (2) Elected Members being appointed in a hierarchical order as alternate deputy members; and
- Up to two (2) other persons (that may be co-opted from time-to-time for such period, or in relation to such matters, as determined, where that person's experience, skills or qualifications would enable him or her to make a contribution to the Committee's functions).

In accordance with section 5.19 of the *Local Government Act 1995*, the quorum for a meeting of the Committee is at least 50% of the number of offices (whether vacant or not) of members of the Committee.

6. MEETING ARRANGEMENTS

The Committee shall convene in accordance with an annual adopted meeting schedule.

7. AUTHORITY

The Committee has no delegated power. The Committee may only make recommendations to Council for a decision.

8. REVIEW

The Committee and Committee Terms of Reference will be reviewed from time-to-time, including following each local government election.

Adopted	
Next Review Date	

SHIRE OF DONNYBROOK BALINGUP

TERMS OF REFERENCE: LEADERSHIP COMMITTEE



1. NAME

The name of the Committee shall be the Leadership Committee.

2. PURPOSE

The Shire's Strategic Community Plan and Corporate Business Plan has four 'pillars' of service delivery, namely:

- Economic – A strong, diverse and resilient economy.
- Environment – Respect for our heritage, natural and built environment.
- Social – A healthy, safe and inclusive community.
- Leadership – Effective leadership and civic responsibility.

The primary purpose of this committee shall be the Leadership component of the Shire's Corporate Business Plan, which is to enable effective leadership and civic responsibility.

3. SCOPE

The Committee will primarily focus on the following key Leadership Strategic Outcomes:

- Outcome 4.1 – A strategically focussed, open and accountable local government.
- Outcome 4.2 – A respected, professional and trusted organisation.

4. DELIVERABLES

The Committee will seek to enable the Shire Administration to achieve the following Corporate Business Plan Strategies:

- Strategy 4.1.1 – Provide accountable and strategic leadership.
- Strategy 4.1.2 – Continue to enhance communication and transparency.
- Strategy 4.2.1 – Effective and efficient operations and service provision.
- Strategy 4.2.2 – Provide a positive, professional culture.

In seeking to enable these Deliverables, this Committee will receive reports and recommendations from the Shire Administration and other stakeholder bodies (via the Shire Administration), including, but not limited to; Incorporated Associations, State and Commonwealth Government representatives, other local governments, private/business and not-for-profit sector representatives and special interest groups.

5. GOVERNANCE

The Committee is a Council-created Committee formed under Subdivision 2 (Committees and their meetings) of the *Local Government Act 1995* and is governed by the provisions of the Shire of Donnybrook Balingup Meeting Procedures Local Law and the *Local Government Act 1995* and its Regulations.

The Committee will comprise:

- A minimum of three (3) and maximum of four (4) Elected Members, with up to two (2) Elected Members being appointed in a hierarchical order as alternate deputy members; and
- Up to two (2) other persons (that may be co-opted from time-to-time for such period, or in relation to such matters, as determined, where that person's experience, skills or qualifications would enable him or her to make a contribution to the Committee's functions).

In accordance with section 5.19 of the *Local Government Act 1995*, the quorum for a meeting of the Committee is at least 50% of the number of offices (whether vacant or not) of members of the Committee.

6. MEETING ARRANGEMENTS

The Committee shall convene in accordance with an annual adopted meeting schedule.

7. AUTHORITY

The Committee has no delegated power. The Committee may only make recommendations to Council for a decision.

8. REVIEW

The Committee and Committee Terms of Reference will be reviewed from time-to-time, including following each local government election.

Adopted	
Next Review Date	

SHIRE OF DONNYBROOK BALINGUP
TERMS OF REFERENCE: SOCIAL AND COMMUNITY COMMITTEE



1. NAME

The name of the Committee shall be the Social and Community Committee.

2. PURPOSE

The Shire's Strategic Community Plan and Corporate Business Plan has four 'pillars' of service delivery, namely:

- Economic – A strong, diverse and resilient economy.
- Environment – Respect for our heritage, natural and built environment.
- Social – A healthy, safe and inclusive community.
- Leadership – Effective leadership and civic responsibility.

The primary purpose of this committee shall be the Social component of the Shire's Corporate Business Plan, which is to enable a healthy, safe and inclusive community.

3. SCOPE

The Committee will primarily focus on the following key Environment Strategic Outcomes:

- Outcome 3.1 – An engaged, supportive and inclusive community.
- Outcome 3.2 – Well supported community groups and facilities.
- Outcome 3.3 – A safe and healthy community environment for all ages.

4. DELIVERABLES

The Committee will seek to enable the Shire Administration to achieve the following Corporate Business Plan Strategies:

- Strategy 3.1.1 – Facilitate, encourage and support a diverse range of festivals, community events, arts and cultural activities.
- Strategy 3.1.2 – Actively engage with the community.
- Strategy 3.2.1 – Provide and maintain appropriate community facilities.
- Strategy 3.2.2 – Encourage and support volunteers and community organisations.
- Strategy 3.3.1 – Promote 'ageing in place'.
- Strategy 3.3.2 – Promote retention of youth and families within the district.
- Strategy 3.3.3 – Support a safe, healthy and active community.

In seeking to enable these Deliverables, this Committee will receive reports and recommendations from the Shire Administration and other stakeholder bodies (via the Shire Administration), including, but not limited to; Incorporated Associations, State and Commonwealth Government representatives, other local governments, private/business and not-for-profit sector representatives and special interest groups.

5. GOVERNANCE

The Committee is a Council-created Committee formed under Subdivision 2 (Committees and their meetings) of the *Local Government Act 1995* and is governed by the provisions of the Shire of Donnybrook Balingup Meeting Procedures Local Law and the *Local Government Act 1995* and its Regulations.

The Committee will comprise:

- A minimum of three (3) and maximum of four (4) Elected Members, with up to two (2) Elected Members being appointed in a hierarchical order as alternate deputy members; and
- Up to two (2) other persons (that may be co-opted from time-to-time for such period, or in relation to such matters, as determined, where that person's experience, skills or qualifications would enable him or her to make a contribution to the Committee's functions).

In accordance with section 5.19 of the *Local Government Act 1995*, the quorum for a meeting of the Committee is at least 50% of the number of offices (whether vacant or not) of members of the Committee.

6. MEETING ARRANGEMENTS

The Committee shall convene in accordance with an annual adopted meeting schedule.

7. AUTHORITY

The Committee has no delegated power. The Committee may only make recommendations to Council for a decision.

8. REVIEW

The Committee and Committee Terms of Reference will be reviewed from time-to-time, including following each local government election.

Adopted	
Next Review Date	